

## Proposed Budget

<b>Thirty Three Mile Road Improvement and Service District</b>	
<small>Budget Hearing Information</small>	
PO Box 3013	<b>Location:</b> 200 Pendell Blvd Door#196 Mills, WY
Mills, WY 82644	<b>Date:</b> 7/20/2023
307-262-8859 (Book Keeper) 307-277-1699 (Treas)	<b>Time:</b> 5:00pm
Natrona County	<b>Budget Prepared by:</b> Linda Stribling (Book Keeper)

<b>S-A</b>	<b>BUDGET MESSAGE</b>	<small>W.S. 16-12-403 (c)</small>
<p>The district continues to maintain adequate funds to cover all expected expenditures. There were no major projects started during the current fiscal budget year and none are anticipated for the next fiscal budget year. However funds are budgeted for the possibility of an unanticipated major system repair.</p>		

<b>S-B</b>	<b>RESERVE DESCRIPTION</b>
No funds are currently held in Cash Reserve	

<b>S-C</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>Pres Cory Rietz</td> <td>11/30/26</td> </tr> <tr> <td>Sec Cindy Maxwell</td> <td>11/30/26</td> </tr> <tr> <td>Treas Gwendi Rietz</td> <td>3/31/26</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Pres Cory Rietz	11/30/26	Sec Cindy Maxwell	11/30/26	Treas Gwendi Rietz	3/31/26																	<p>Does the district have regular office hours exceeding 20 hours per week? <span style="float: right; border: 1px solid black; padding: 2px;"><b>No</b></span></p> <table border="1" style="width: 100%; height: 40px; border-collapse: collapse;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table> <p style="font-size: small;">W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.</p>			
Names of Board Members	Date of End of Term																												
Pres Cory Rietz	11/30/26																												
Sec Cindy Maxwell	11/30/26																												
Treas Gwendi Rietz	3/31/26																												

Where are the minutes of your board meeting available for public review?  
Retained by board secretary and available upon request

How and where are the notices of meeting posted for the public?  
Available upon request from any board member

Where are the public meetings held?  
3211 Energy Lane Rm 306

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$61,538	\$63,389	\$110,500	\$110,500
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$521,820	\$522,119	\$569,140	\$569,140
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>
	<b>Projected Surplus:</b>			<b>\$458,640</b>	<b>\$458,640</b>

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$86,770	\$84,624	\$108,000	\$108,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$985	\$3,430	\$4,500	\$4,500
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$87,755	\$88,054	\$112,500	\$112,500
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FY 7/1/23-6/30/24 Thirty Three Mile Road Improvement and Service District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$18,573	\$20,546	\$32,000	\$32,000
S-18	<b>Operations</b>	\$39,995	\$40,259	\$74,500	\$74,500
S-19	<b>Indirect Costs</b>	\$2,970	\$2,584	\$4,000	\$4,000
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$61,538	\$63,389	\$110,500	\$110,500

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
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S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
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S-22	<b>TOTAL GENERAL FUNDS</b>	\$434,065	\$434,065	\$456,640	\$456,640
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**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

Gwendi Rietz  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/18/2023

**DISTRICT ADDRESS:** PO Box 3013  
Mills, WY 82644

**PREPARED BY:** Linda Stribling (Book Keeper)

**DISTRICT PHONE:** 307-262-8859 (Book Keeper) 307-27

# Proposed Budget

Thirty Three Mile Road Improvement and Service Distr

FYE 6/30/2024

**NAME OF DISTRICT/BOARD**

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$39,661	\$39,490	\$40,000	
R-3.2 Sales of Goods or Services	4300	\$45,195	\$42,306	\$45,000	
R-3.3 Other Assessments	4503	\$1,914	\$2,828	\$23,000	
R-3.4 <b>Total Operating Revenues</b>		\$86,770	\$84,624	\$108,000	
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$985	\$3,430	\$4,500	
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$985	\$3,430	\$4,500	
R-5.5 <b>Total Forecasted Revenue</b>		\$87,755	\$88,054	\$112,500	
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	

# Proposed Budget

Thirty Three Mile Road Improvement and Service District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Meeting Expense	7013	\$0	\$785	\$1,000	\$2,060
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$0	\$1,075	\$4,000	\$5,075
E-4.2 Accounting/Auditing	7022	\$16,950	\$17,469	\$22,000	\$56,419
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$1,360	\$657	\$2,000	\$4,017
E-5.2 Office equipment, rent & repair	7032	\$0	\$60	\$2,000	\$2,060
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Advertising/Travel/Education	7035	\$263	\$500	\$1,000	\$1,763
E-5.7 _____	7035				
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$18,573	\$20,546	\$32,000	\$93,060

# Proposed Budget

Thirty Three Mile Road Improvement and Service District

FYE 6/30/2024

## OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Water Operators	7204	\$10,835	\$10,848	\$20,000
E-7.5		7204			
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3		7212			
E-8.4		7212			
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Water	7220	\$25,145	\$27,250	\$30,000
E-9.2	Equipment/repairs	7220	\$2,523	\$624	\$20,000
E-9.3		7220			
E-9.4		7220			
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1		7230			
E-10.2		7230			
E-10.3		7230			
E-10.4		7230			
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1		7400			
E-11.2		7400			
E-11.3		7400			
E-11.4		7400			
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	7450	\$716	\$785	\$1,500
E-12.2	Water Testing	7450	\$776	\$752	\$3,000
E-12.3		7450			
E-12.4		7450			
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$39,995	\$40,259	\$74,500

# Proposed Budget

Thirty Three Mile Road Improvement and Service District

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$2,970	\$2,584	\$4,000	
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$2,970	\$2,584	\$4,000	

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	

# Proposed Budget

Thirty Three Mile Road Improvement and Service Distri  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2024

## GENERAL FUNDS

	DOA Chart of Accounts	End of Year	Beginning	Beginning	Pending Approval
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>					
C-1.1 General Fund Checking	1010	\$267,811	\$267,811	\$289,341	
C-1.2 Savings and Investments	1040	\$50,483	\$50,483	\$50,594	
C-1.3 General Fund CD Balance	1050	\$115,771	\$115,771	\$116,705	
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$0	\$0	\$0	
<b>C-1.6 Total Estimated Cash and Investments on Hand</b>		<b>\$434,065</b>	<b>\$434,065</b>	<b>\$456,640</b>	
<b>C-2 General Fund Reductions:</b>					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$0	\$0	\$0	
C-2.3 <b>Total Deductions (a+b)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>C-2.4 Estimated Non-Restricted Funds Available</b>		<b>\$434,065</b>	<b>\$434,065</b>	<b>\$456,640</b>	

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12 Balance to be retained	\$0	\$0	\$0	

	1090
<b>RESERVES</b>	

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12 Balance to be retained	\$0	\$0	\$0	

	1060
<b>BOND FUNDS</b>	

	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	
<b>C-5.9 TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	