

## Proposed Budget

Natrona County Fire Protection District	
Budget Hearing Information	
555 N. Robertson Rd	<b>Location:</b> 555 N. Robertson Rd
Casper, Wyoming 82604	<b>Date:</b> July 19th 2023
307-234-8826	<b>Time:</b> 6:00 PM
Natrona County	<b>Budget Prepared by:</b> Brian Oliver

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

We are anticipating higher expenditures this year with some critical need purchases for Personal Protective Equipment and vehicle acquisitions. We are still anticipating revenue changes due to the ad valorem mineral tax and have adjusted revenue projections accordingly. We have anticipated higher overtime wages for the wildland fire season and an allowance has been made for revenue and expenses related to deployments outside the district.

**S-B RESERVE DESCRIPTION**

We have no funds currently held in reserves.

**S-C**

Names of Board Members	Date of End of Term																						
Dean Jackett	12/31/26	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="text-align: center;"><b>Yes</b></td> </tr> <tr> <td colspan="3"><b>If Yes, enter</b></td> </tr> <tr> <td>Address of office:</td> <td colspan="2">555 N. Robertson Rd</td> </tr> <tr> <td>City, State, Zip:</td> <td colspan="2">Casper, Wy 82604</td> </tr> <tr> <td>Phone Number:</td> <td colspan="2">307-234-8826</td> </tr> <tr> <td>Hours Open:</td> <td colspan="2">Mon-Fri 7am-4:30pm</td> </tr> <tr> <td colspan="3" style="height: 30px;"></td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?		<b>Yes</b>	<b>If Yes, enter</b>			Address of office:	555 N. Robertson Rd		City, State, Zip:	Casper, Wy 82604		Phone Number:	307-234-8826		Hours Open:	Mon-Fri 7am-4:30pm				
Does the district have regular office hours exceeding 20 hours per week?			<b>Yes</b>																				
<b>If Yes, enter</b>																							
Address of office:	555 N. Robertson Rd																						
City, State, Zip:	Casper, Wy 82604																						
Phone Number:	307-234-8826																						
Hours Open:	Mon-Fri 7am-4:30pm																						
Jerry Wyatt	12/31/26																						
George Tillman	12/31/24																						
John Bentley	12/31/24																						
Steve Garrett	12/31/26																						

Where are the minutes of your board meeting available for public review?  
 Main Office. 555 N. Robertson Rd Casper, Wy 82604

How and where are the notices of meeting posted for the public?  
 Public notices posted to legal ads of Star tribune via email request

Where are the public meetings held?  
 Main Office. 555 N. Robertson Rd Casper, Wy 82604

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$2,088,332	\$2,293,978	\$2,851,316	\$2,851,316
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$3,513,521	\$4,664,132	\$4,788,654	\$4,788,654
S-5	<i>Amount requested from County Commissioners</i>	\$1,688,948	\$3,040,418	\$2,300,000	\$2,300,000
S-6	<b>Additional Funding Needed :</b>			\$0	\$0
	<b>Projected Surplus:</b>			\$1,937,338	\$1,937,338

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$7,145	\$62,780	\$37,000	\$37,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$1,688,948	\$3,040,418	\$2,300,000	\$2,300,000
S-9	<b>Government Support</b>	\$6,571	\$21,396	\$0	\$0
S-10	<b>Grants</b>	\$10,694	\$0	\$73,000	\$73,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$293,820	\$33,195	\$8,500	\$8,500
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$2,007,178	\$3,157,789	\$2,418,500	\$2,418,500
------	----------------------	-------------	-------------	-------------	-------------

FY 7/1/23-6/30/24 Natrona County Fire Protection District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$270,000	\$270,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$44,958	\$44,228	\$58,200	\$58,200
S-18	<b>Operations</b>	\$1,618,585	\$1,739,581	\$1,945,979	\$1,945,979
S-19	<b>Indirect Costs</b>	\$424,789	\$510,169	\$577,137	\$577,137
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$2,088,332	\$2,293,978	\$2,851,316	\$2,851,316

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$1,506,343	\$1,506,343	\$2,370,154	\$2,370,154

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	\$0
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$0	\$0	\$0	\$0
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$0	\$0	\$0	\$0

*End of Summary*

Brian Oliver  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/17/2023

**DISTRICT ADDRESS:** 555 N. Robertson Rd  
Casper, Wyoming 82604

**PREPARED BY:** Brian Oliver

**DISTRICT PHONE:** 307-234-8826

# Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2024

**NAME OF DISTRICT/BOARD**

<b>PROPERTY TAXES AND ASSESSMENTS</b>
---------------------------------------

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	4001	\$1,688,948	\$3,040,418	\$2,300,000	\$2,300,000
R-1.2 Other County Support (see note on the right)	4005				

<b>FORECASTED REVENUE</b>
---------------------------

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$6,571	\$21,396		
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$6,571	\$21,396	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$7,145	\$62,780	\$37,000	\$37,000
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$7,145	\$62,780	\$37,000	\$37,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$5,000		\$63,000	\$63,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$5,694		\$10,000	\$10,000
R-4.4 <b>Total Grants</b>		\$10,694	\$0	\$73,000	\$73,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$6,865	\$9,543	\$7,000	\$7,000
R-5.2 Other: Specify <u>Wildland</u>	4500	\$255,834	\$21,402		
R-5.3 Other: See Additior <u>See Additional Details</u>		\$31,121	\$2,250	\$1,500	\$1,500
R-5.4 <b>Total Miscellaneous</b>		\$293,820	\$33,195	\$8,500	\$8,500
R-5.5 <b>Total Forecasted Revenue</b>		\$318,230	\$117,371	\$118,500	\$118,500
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Natrona County Fire Protection District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210		\$230,000	\$230,000
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	Radios	6200		\$40,000	\$40,000
E-1.6	_____	6200			
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>		\$0	\$270,000	\$270,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	_____	7005			
E-2.6	_____	7005			
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	7011		\$50	\$50
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4	_____	7013			
E-3.5	_____	7013			
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	7021	\$260	\$1,000	\$1,000
E-4.2	Accounting/Auditing	7022	\$37,621	\$37,856	\$50,000
E-4.3	Other (Specify)				
E-4.4	_____	7023			
E-4.5	_____	7023			
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	7031	\$5,207	\$4,037	\$4,000
E-5.2	Office equipment, rent & repair	7032			
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	Bank Charges	7035	\$217	\$94	\$150
E-5.7	Dues & Subscriptions	7035	\$1,653	\$2,191	\$3,000
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>		\$44,958	\$44,228	\$58,200

# Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2024

## OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$1,249,891	\$1,304,372	\$1,310,146	\$1,310,146
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	FLSA Overtime	7204 \$77,961	\$80,107	\$81,687	\$81,687
E-7.5	Bonuses	7204 \$40,000	\$2,000	\$40,000	\$40,000
E-7.6	see additional details	\$13,806	\$111,329	\$80,000	\$80,000
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	Travel/Education	7212 \$4,985	\$6,952	\$10,000	\$10,000
E-8.4		7212			
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	EMS	7220 \$3,383	\$1,500	\$3,500	\$3,500
E-9.2	Equipment Maint & Supplies	7220 \$30,977	\$25,615	\$75,000	\$75,000
E-9.3	Fire Prevention	7220 \$1,073	\$4,263	\$1,500	\$1,500
E-9.4	Fuel	7220 \$27,858	\$10,402	\$50,000	\$50,000
E-9.5	see additional details	\$39,572	\$44,743	\$111,000	\$111,000
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Counseling Services	7230 \$1,280	\$1,300	\$1,500	\$1,500
E-10.2	Dispatch Charge	7230 \$37,328	\$45,696	\$45,000	\$45,000
E-10.3	EMS Director	7230 \$2,514	\$2,700	\$2,400	\$2,400
E-10.4	Physicals	7230 \$976	\$2,837	\$11,500	\$11,500
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1		7400			
E-11.2		7400			
E-11.3		7400			
E-11.4		7400			
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Building Maintenance	7450 \$17,091	\$22,684	\$37,500	\$37,500
E-12.2	Computers	7450	\$381	\$11,000	\$11,000
E-12.3	Truck & Vehicle Maintenance	7450 \$29,610	\$27,860	\$37,500	\$37,500
E-12.4	Utilities & Telephone	7450 \$40,280	\$44,840	\$36,746	\$36,746
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$1,618,585	\$1,739,581	\$1,945,979	\$1,945,979

# Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$25,945	\$27,318	\$26,000	\$26,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Bond	7505		\$1,234	\$1,500	\$1,500
E-14.6	7505				
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$19,264	\$21,324	\$20,298	\$20,298
E-15.2 Workers Compensation	7512	\$47,011	\$85,147	\$81,051	\$81,051
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$200,600	\$243,639	\$259,270	\$259,270
E-15.5 Health Insurance	7515	\$121,714	\$123,102	\$179,603	\$179,603
E-15.6 Other (Specify)					
E-15.7 Employee Insurances Other	7516	\$10,254	\$8,405	\$9,415	\$9,415
E-15.8	7516				
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$424,789</b>	<b>\$510,169</b>	<b>\$577,137</b>	<b>\$577,137</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Natrona County Fire Protection District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2021-2022	2022-2023	2023-2024	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>				
C-1.1	General Fund Checking	1010	\$592,478	\$592,478	\$600,000	\$600,000
C-1.2	Savings and Investments	1040	\$913,865	\$913,865	\$1,770,154	\$1,770,154
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$1,506,343	\$1,506,343	\$2,370,154	\$2,370,154
C-2	<b>General Fund Reductions:</b>					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$1,506,343	\$1,506,343	\$2,370,154	\$2,370,154

		DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>		1070

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
<b>RESERVES</b>		1090

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
<b>BOND FUNDS</b>		1060

		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0