

Final Budget

Sandy Lakes Estates Improvement & Service District	
Budget Hearing Information	
104 S Wolcott, Suite 735	Location: Evansville Community Center
Casper, WY 82601	Date: 6/9/2021
307-234-5395	Time: 6:00 PM
Natrona County	Budget Prepared by: Tim Mischel

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
	We are submitting the Proposed Budget for Sandy Lake Estates I & S District. Things are pretty much the same this year. We are budgeting less for road repairs.	

S-B	RESERVE DESCRIPTION
	The reserve is the same this year.

S-C		Does the district have regular office hours exceeding 20 hours per week?
	Date of End of Term	<input type="checkbox"/> Yes
Names of Board Members		
Larry Jordan President	11/1/21	
Tim Mischel, Vice President	11/1/23	
Linda Cantrell, Treasurer	11/1/21	

If Yes, enter

Address of office:	104 S Wolcott, Suite 735
City, State, Zip:	Casper, WY 82601
Phone Number:	307-234-5395
Hours Open:	8:00 AM to 5:00 PM

Where are the minutes of your board meeting available for public review?

On request

How and where are the notices of meeting posted for the public?

Casper Star Tribune

Where are the public meetings held?

Evansville Community Center

FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$80,034	\$109,600	\$99,600	\$99,600
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$8,197	\$7,500	\$7,500	\$7,500
S-4	Total General Fund and Forecasted Revenues Available	\$572,513	\$577,512	\$621,423	\$621,423
S-5	<i>Amount requested from County Commissioners</i>	\$12,144	\$9,500	\$9,500	\$9,500
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$72,776	\$78,300	\$97,800	\$97,800
S-8	Tax levy (From the County Treasurer)	\$12,144	\$9,500	\$9,500	\$9,500
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$5,881	\$8,000	\$8,000	\$8,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$90,801	\$95,800	\$115,300	\$115,300

FY 7/1/21-6/30/22 Sandy Lakes Estates Improvement & Service District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$10,092	\$15,350	\$15,350	\$15,350
S-18	Operations	\$69,192	\$93,500	\$83,500	\$83,500
S-19	Indirect Costs	\$750	\$750	\$750	\$750
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$80,034	\$109,600	\$99,600	\$99,600

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$481,712	\$481,712	\$506,123	\$506,123

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$129,006	\$137,203	\$144,703	\$144,703
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$129,006	\$137,203	\$144,703	\$144,703
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$8,197	\$7,500	\$7,500	\$7,500
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$8,197	\$7,500	\$7,500	\$7,500
S-31	Subtotal	\$137,203	\$144,703	\$152,203	\$152,203
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$137,203	\$144,703	\$152,203	\$152,203

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 104 S Wolcott, Suite 735
Casper, WY 82601

PREPARED BY: Tim Mischel

DISTRICT PHONE: 307-234-5395

Final Budget

Sandy Lakes Estates Improvement & Service District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$12,144	\$9,500	\$9,500	\$9,500
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$65,366	\$70,800	\$89,800	\$89,800
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$7,410	\$7,500	\$8,000	\$8,000
R-3.4 Total Operating Revenues		\$72,776	\$78,300	\$97,800	\$97,800
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$5,881	\$8,000	\$8,000	\$8,000
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$5,881	\$8,000	\$8,000	\$8,000
R-5.5 Total Forecasted Revenue		\$78,657	\$86,300	\$105,800	\$105,800
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Sandy Lakes Estates Improvement & Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210			
E-1.3	Office Equipment	6211			
E-1.4	Other (Specify)				
E-1.5	_____	6200			
E-1.6	_____	6200			
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	_____	7005			
E-2.6	_____	7005			
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4	_____	7013			
E-3.5	_____	7013			
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	7021	\$208	\$5,000	\$5,000
E-4.2	Accounting/Auditing	7022	\$9,032	\$9,500	\$9,500
E-4.3	Other (Specify)				
E-4.4	_____	7023			
E-4.5	_____	7023			
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$852	\$850	\$850
E-5.2	Office equipment, rent & repair	7032			
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	_____	7035			
E-5.7	_____	7035			
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$10,092	\$15,350	\$15,350	\$15,350

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Sandy Lakes Estates Improvement & Service District

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Water	7220	\$28,093	\$32,000	\$32,000
E-9.2	_____	7220			
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____	7230			
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Operator/Reader	7400	\$10,332	\$15,000	\$15,000
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Water Testing	7450	\$264	\$500	\$500
E-12.2	Repairs & Maintenance	7450	\$2,481	\$6,000	\$6,000
E-12.3	Road Maintenance	7450	\$25,522	\$40,000	\$25,000
E-12.4	Tap Installation	7450	\$2,500	\$0	\$5,000
E-12.5	_____				
E-13	TOTAL OPERATIONS		\$69,192	\$93,500	\$83,500

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INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$750	\$750	\$750	\$750
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$750	\$750	\$750	\$750

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Sandy Lakes Estates Improvement & Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2022

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$86,480	\$86,480	\$101,118
C-1.2	Savings and Investments	1040	\$156,858	\$156,858	\$163,697
C-1.3	General Fund CD Balance	1050	\$238,374	\$238,374	\$241,308
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$137,203	\$137,203	\$152,203
C-1.6	Total Estimated Cash and Investments on Hand		\$618,915	\$618,915	\$658,326
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$137,203	\$144,703	\$152,203
C-2.3	Total Deductions (a+b)		\$137,203	\$144,703	\$152,203
C-2.4	Estimated Non-Restricted Funds Available		\$481,712	\$474,212	\$506,123

		DOA Chart of Accounts
SINKING & DEBT SERVICE FUNDS		1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$129,006	\$137,203	\$144,703	\$144,703
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve	\$8,197	\$7,500	\$7,500	\$7,500
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$137,203	\$144,703	\$152,203	\$152,203
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$137,203	\$144,703	\$152,203	\$152,203

		DOA Chart of Accounts
RESERVES		1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
BOND FUNDS		1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0