

Final Budget

Casper Mountain Fire Protection District	
Budget Hearing Information	
1000 Lemmers Road	Location: 1000 Lemmers Road
Casper, WY 82601	Date: 6/1/2022
307-259-2987	Time: 12:00 AM
Natrona County	Budget Prepared by: Karen Santistevan

S-A **BUDGET MESSAGE** W.S. 16-12-403 (c)

The Casper Mountain Fire Protection District Proposed Budget was developed to keep ordinary expenses under the anticipated revenue. This year the exception is the purchase of new radios in order to communicate with all emergency response personnel.

S-B **RESERVE DESCRIPTION**

None

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Pat Harshman	12/31/24	<input checked="" type="checkbox"/> No
Margo Spurrier	12/31/22	
Karen Santistevan	12/31/24	
David Mowry	12/31/22	

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$129,267	\$30,079	\$138,390	\$138,390
S-2	Total Principal to Pay on Debt	\$49,838	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$452,698	\$328,912	\$349,837	\$349,837
S-5	Amount requested from County Commissioners	\$93,380	\$63,570	\$51,600	\$51,600
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$1,000	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$88,773	\$58,979	\$47,000	\$47,000
S-9	Government Support	\$119,657	\$26,776	\$12,786	\$12,786
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$4,607	\$4,591	\$4,600	\$4,600
S-12	Miscellaneous	\$4,946	\$4,851	\$3,930	\$3,930
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$218,983	\$95,197	\$68,316	\$68,316

FY 7/1/22-6/30/23 Casper Mountain Fire Protection District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$29,428	\$0	\$90,000	\$90,000
S-16	Interest and Fees On Debt	\$3,715	\$0	\$0	\$0
S-17	Administration	\$59,730	\$14,585	\$5,120	\$5,120
S-18	Operations	\$31,285	\$10,309	\$37,770	\$37,770
S-19	Indirect Costs	\$5,109	\$5,185	\$5,500	\$5,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$129,267	\$30,079	\$138,390	\$138,390

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$49,838	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$233,715	\$233,715	\$281,521	\$281,521
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1000 Lemmers Road
Casper, WY 82601

PREPARED BY: Karen Santistevan

DISTRICT PHONE: 307-259-2987

Final Budget

Casper Mountain Fire Protection District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$88,773	\$58,979	\$47,000	\$47,000
R-1.2 Other County Support (see note on the right)	4005	\$4,607	\$4,591	\$4,600	\$4,600

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$800	\$1,181	\$1,181	\$1,181
R-2.2 Additional County Aid (non-treasurer)	4237	\$11,599	\$11,605	\$11,605	\$11,605
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify)	4237	\$107,258	\$13,990	\$0	
R-2.5 Total Government Support		\$119,657	\$26,776	\$12,786	\$12,786
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$0	\$0	\$0	
R-3.2 Sales of Goods or Services	4300	\$1,000	\$0	\$0	
R-3.3 Other Assessments	4503	\$0	\$0	\$0	
R-3.4 Total Operating Revenues		\$1,000	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$0	\$0	\$0	
R-4.2 Federal Grants thru State Agencies	4201	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	4211	\$0	\$0	\$0	
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$639	\$413	\$230	\$230
R-5.2 Other: Specify <u>donations</u>	4500	\$920	\$1,625	\$700	\$700
R-5.3 Other: See Additior <u>See Additional Details</u>		\$3,387	\$2,813	\$3,000	\$3,000
R-5.4 Total Miscellaneous		\$4,946	\$4,851	\$3,930	\$3,930
R-5.5 Total Forecasted Revenue		\$125,603	\$31,627	\$16,716	\$16,716
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Casper Mountain Fire Protection District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Radios	\$29,428	\$0	\$84,000	\$84,000
E-1.6	SCBA	\$0	\$0	\$0	
E-1.7	see additional details			\$6,000	\$6,000
E-1.8	TOTAL CAPITAL OUTLAY	\$29,428	\$0	\$90,000	\$90,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$0	\$0	\$0	
E-2.2	Secretary	\$0	\$0	\$0	
E-2.3	Clerical	\$0	\$0	\$0	
E-2.4	Other (Specify)				
E-2.5	Fed Fire Wages	\$53,067	\$13,990	\$0	
E-2.6	Fed Fire Travel	\$2,179	\$0	\$0	
E-2.7	see additional details	\$500			
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$0	
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0	\$0	
E-4.2	Accounting/Auditing	\$0	\$0	\$0	
E-4.3	Other (Specify)				
E-4.4	EFSA	\$2,822	\$0	\$1,720	\$1,720
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,087	\$437	\$2,800	\$2,800
E-5.2	Office equipment, rent & repair	\$0	\$70	\$0	
E-5.3	Education	\$0	\$17	\$500	\$500
E-5.4	Registrations	\$0	\$0	\$0	
E-5.5	Other (Specify)				
E-5.6	Advertising	\$75	\$71	\$100	\$100
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$59,730	\$14,585	\$5,120	\$5,120

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OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7 Personnel Services					
E-7.1	Wages--Operations	7202	\$0	\$0	\$0
E-7.2	Service Contracts	7203	\$0	\$0	\$0
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8 Travel					
E-8.1	Mileage	7211	\$0	\$0	\$0
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	see additional details			\$2,000	\$2,000
E-9 Operating supplies (List)					
E-9.1	Fed State Fire Fuel	7220	\$816	\$28	\$0
E-9.2	Vehicle Equipment & Repairs	7220	\$10,311	\$4,889	\$25,900
E-9.3	Fire Equipment & Repairs	7220	\$168	\$0	\$0
E-9.4	_____	7220			
E-9.5	_____				
E-10 Program Services (List)					
E-10.1	Active 911	7230	\$312	\$312	\$360
E-10.2	Wyoming State Fireman's Dues	7230	\$75	\$75	\$75
E-10.3	Wy Dot Radio	7230	\$0	\$1,181	\$1,300
E-10.4	BLM Dispatch	7230	\$167	\$167	\$175
E-10.5	_____				
E-11 Contractual Arrangements (List)					
E-11.1	Informational Kiosk	7400	\$11,463	\$0	\$0
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12 Other operations (Specify)					
E-12.1	Station Maintenance & Repair	7450	\$675	\$545	\$1,500
E-12.2	Website Hosting & Domain	7450	\$173	\$343	\$350
E-12.3	Utilities	7450	\$7,125	\$2,664	\$6,000
E-12.4	Microsoft Office	7450	\$0	\$105	\$110
E-12.5	_____				
E-13 TOTAL OPERATIONS			\$31,285	\$10,309	\$37,770

Final Budget

Casper Mountain Fire Protection District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14 Insurance					
E-14.1	Liability	\$0	\$0	\$0	
E-14.2	Buildings and vehicles	\$0	\$0	\$0	
E-14.3	Equipment	\$0	\$0	\$0	
E-14.4	Other (Specify)				
E-14.5	Surety Bond	\$0	\$625	\$300	\$300
E-14.6					
E-14.7	see additional details	\$1,747	\$1,747	\$2,200	\$2,200
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$3,362	\$2,813	\$3,000	\$3,000
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$5,109	\$5,185	\$5,500	\$5,500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1 Debt Service					
D-1.1	Principal	\$49,838	\$0	\$0	
D-1.2	Interest	\$3,440	\$0	\$0	
D-1.3	Fees	\$275	\$0	\$0	
D-2 TOTAL DEBT SERVICE		\$53,553	\$0	\$0	\$0

Final Budget

Casper Mountain Fire Protection District
NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$70,597	\$70,597	\$117,993	\$117,993
C-1.2	Savings and Investments	1040	\$131,810	\$131,810	\$131,943	\$131,943
C-1.3	General Fund CD Balance	1050	\$31,308	\$31,308	\$31,585	\$31,585
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$233,715	\$233,715	\$281,521	\$281,521

C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$233,715	\$233,715	\$281,521	\$281,521

C-3	SINKING & DEBT SERVICE FUNDS	DOA Chart of Accounts
		1070

C-3		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	RESERVES	1090
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C-4		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

C-5	BOND FUNDS	1060
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C-5		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0