

Proposed Budget

| Skyline Ranches Improvement & Service District | |
|--|---|
| Budget Hearing Information | |
| 104 S Wolcott, Suite735 | Location: 4545 Skyline Road, Casper, WY 82604 |
| Casper, WY 82601 | Date: 6/20/2022 |
| 307-234-5395 | Time: 7:00PM |
| Natrona County | Budget Prepared by: Greg Beecher |

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Here is the Budget for 2022-2023. We have increased the legal and accounting slightly for elections next spring. We have also increased Office Supplies to cover a black toner cartridge, paper and stamps to print the ballots.

S-B RESERVE DESCRIPTION

No Reserves

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| Greg Beecher | 11/1/23 |
| Rich Walen | 3/1/25 |
| Paton Zierolf | 11/1/23 |
| | |
| | |
| | |
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| | |
| | |

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 104 S Wolcott, Suite 735

City, State, Zip: Casper, WY 82601

Phone Number: 307-234-5395

Hours Open: 8:00 Am to 5:00 PM

Where are the minutes of your board meeting available for public review?
 Upon Request

How and where are the notices of meeting posted for the public?
 Casper Star Tribune

Where are the public meetings held?
 4545 Skyline Road, Casper, WY 82604

PROPOSED BUDGET SUMMARY

| OVERVIEW | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|----------|---|---------------------|------------------------|-----------------------|---------------------|
| S-1 | Total Budgeted Expenditures | \$30,845 | \$34,400 | \$39,800 | \$39,800 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | \$0 | \$0 | \$0 | \$0 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$97,758 | \$84,613 | \$101,300 | \$101,300 |
| S-5 | <i>Amount requested from County Commissioners</i> | \$44,392 | \$30,500 | \$31,775 | \$31,775 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 |

| REVENUE SUMMARY | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-----------------|---|---------------------|------------------------|-----------------------|---------------------|
| S-7 | Operating Revenues | \$3,256 | \$4,000 | \$3,500 | \$3,500 |
| S-8 | Tax levy (From the County Treasurer) | \$44,392 | \$30,500 | \$31,775 | \$31,775 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$0 | \$0 | \$0 | \$0 |
| S-11 | Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 |
| S-12 | Miscellaneous | \$22 | \$25 | \$25 | \$25 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 |

S-14 **Total Revenue** \$47,670 \$34,525 \$35,300 \$35,300

FY 7/1/22-6/30/23 Skyline Ranches Improvement & Service District

| EXPENDITURE SUMMARY | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|---------------------|--------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-15 | Capital Outlay | \$0 | \$0 | \$0 | \$0 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$2,313 | \$2,300 | \$2,650 | \$2,650 |
| S-18 | Operations | \$28,532 | \$32,100 | \$37,150 | \$37,150 |
| S-19 | Indirect Costs | \$0 | \$0 | \$0 | \$0 |
| S-20R | Expenditures paid by Reserves | \$0 | \$0 | \$0 | \$0 |
| S-20 | Total Expenditures | \$30,845 | \$34,400 | \$39,800 | \$39,800 |

| DEBT SUMMARY | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|--------------|-------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|---------------------------------|--|---------------------|------------------------|-----------------------|---------------------|
| S-22 | TOTAL GENERAL FUNDS | \$50,088 | \$50,088 | \$66,000 | \$66,000 |
| Summary of Reserve Funds | | | | | |
| S-23 | Beginning Balance in Reserve Accounts | | | | |
| S-24 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Reserves | \$0 | \$0 | \$0 | \$0 |
| S-26 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-27 | Amount to be added | | | | |
| S-28 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Reserves | \$0 | \$0 | \$0 | \$0 |
| S-30 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-31 | Subtotal | \$0 | \$0 | \$0 | \$0 |
| S-32 | Less Total to be spent | \$0 | \$0 | \$0 | \$0 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$0 | \$0 | \$0 | \$0 |

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 104 S Wolcott, Suite735
Casper, WY 82601

DISTRICT PHONE: 307-234-5395

PREPARED BY: Greg Beecher

Proposed Budget

Skyline Ranches Improvement & Service District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|--|-----------------------|------------------|---------------------|--------------------|------------------|
| R-1 Property Taxes and Assessments Received | | | | | |
| R-1.1 Tax Levy (From the County Treasurer) | 4001 | \$44,392 | \$30,500 | \$31,775 | \$31,775 |
| R-1.2 Other County Support (see note on the right) | 4005 | | | | |

FORECASTED REVENUE

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|--|-----------------------|------------------|---------------------|--------------------|------------------|
| R-2 Revenues from Other Governments | | | | | |
| R-2.1 State Aid | 4211 | | | | |
| R-2.2 Additional County Aid (non-treasurer) | 4237 | | | | |
| R-2.3 City (or Town) Aid | 4237 | | | | |
| R-2.4 Other (Specify) | 4237 | | | | |
| R-2.5 Total Government Support | | \$0 | \$0 | \$0 | \$0 |
| R-3 Operating Revenues | | | | | |
| R-3.1 Customer Charges | 4300 | \$3,256 | \$4,000 | \$3,500 | \$3,500 |
| R-3.2 Sales of Goods or Services | 4300 | | | | |
| R-3.3 Other Assessments | 4503 | | | | |
| R-3.4 Total Operating Revenues | | \$3,256 | \$4,000 | \$3,500 | \$3,500 |
| R-4 Grants | | | | | |
| R-4.1 Direct Federal Grants | 4201 | | | | |
| R-4.2 Federal Grants thru State Agencies | 4201 | | | | |
| R-4.3 Grants from State Agencies | 4211 | | | | |
| R-4.4 Total Grants | | \$0 | \$0 | \$0 | \$0 |
| R-5 Miscellaneous Revenue | | | | | |
| R-5.1 Interest | 4501 | \$22 | \$25 | \$25 | \$25 |
| R-5.2 Other: Specify _____ | 4500 | | | | |
| R-5.3 Other: Additional _____ | | | | | |
| R-5.4 Total Miscellaneous | | \$22 | \$25 | \$25 | \$25 |
| R-5.5 Total Forecasted Revenue | | \$3,278 | \$4,025 | \$3,525 | \$3,525 |
| R-6 Other Forecasted Revenue | | | | | |
| R-6.1 a. Other past due as estimated by Co. Treas. | 4004 | | | | |
| R-6.2 b. Other forecasted revenue (specify): | | | | | |
| R-6.3 _____ | 4500 | | | | |
| R-6.4 _____ | 4500 | | | | |
| R-6.5 _____ | | | | | |
| R-6.6 Total Other Forecasted Revenue (a+b) | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

Skyline Ranches Improvement & Service District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-----------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| E-1 Capital Outlay | | | | | |
| E-1.1 Real Property | 6201 | | | | |
| E-1.2 Vehicles | 6210 | | | | |
| E-1.3 Office Equipment | 6211 | | | | |
| E-1.4 Other (Specify) | | | | | |
| E-1.5 _____ | 6200 | | | | |
| E-1.6 _____ | 6200 | | | | |
| E-1.7 _____ | | | | | |
| E-1.8 TOTAL CAPITAL OUTLAY | | \$0 | \$0 | \$0 | \$0 |

ADMINISTRATION BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|--|-----------------------|------------------|---------------------|--------------------|------------------|
| E-2 Personnel Services | | | | | |
| E-2.1 Administrator | 7002 | | | | |
| E-2.2 Secretary | 7003 | | | | |
| E-2.3 Clerical | 7004 | | | | |
| E-2.4 Other (Specify) | | | | | |
| E-2.5 _____ | 7005 | | | | |
| E-2.6 _____ | 7005 | | | | |
| E-2.7 _____ | | | | | |
| E-3 Board Expenses | | | | | |
| E-3.1 Travel | 7011 | | | | |
| E-3.2 Mileage | 7012 | | | | |
| E-3.3 Other (Specify) | | | | | |
| E-3.4 _____ | 7013 | | | | |
| E-3.5 _____ | 7013 | | | | |
| E-3.6 _____ | | | | | |
| E-4 Contractual Services | | | | | |
| E-4.1 Legal | 7021 | \$170 | \$0 | \$170 | \$170 |
| E-4.2 Accounting/Auditing | 7022 | \$2,028 | \$2,200 | \$2,330 | \$2,330 |
| E-4.3 Other (Specify) | | | | | |
| E-4.4 _____ | 7023 | | | | |
| E-4.5 _____ | 7023 | | | | |
| E-4.6 _____ | | | | | |
| E-5 Other Administrative Expenses | | | | | |
| E-5.1 Office Supplies | 7031 | \$115 | \$100 | \$150 | \$150 |
| E-5.2 Office equipment, rent & repair | 7032 | | | | |
| E-5.3 Education | 7033 | | | | |
| E-5.4 Registrations | 7034 | | | | |
| E-5.5 Other (Specify) | | | | | |
| E-5.6 _____ | 7035 | | | | |
| E-5.7 _____ | 7035 | | | | |
| E-5.8 _____ | | | | | |
| E-6 TOTAL ADMINISTRATION | | \$2,313 | \$2,300 | \$2,650 | \$2,650 |

Proposed Budget

OPERATIONS BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-------------|--|------------------|---------------------|--------------------|------------------|
| E-7 | Personnel Services | | | | |
| E-7.1 | Wages--Operations | 7202 | | | |
| E-7.2 | Service Contracts | 7203 | | | |
| E-7.3 | Other (Specify) | | | | |
| E-7.4 | _____ | 7204 | | | |
| E-7.5 | _____ | 7204 | | | |
| E-7.6 | _____ | | | | |
| E-8 | Travel | | | | |
| E-8.1 | Mileage | 7211 | | | |
| E-8.2 | Other (Specify) | | | | |
| E-8.3 | _____ | 7212 | | | |
| E-8.4 | _____ | 7212 | | | |
| E-8.5 | _____ | | | | |
| E-9 | Operating supplies (List) | | | | |
| E-9.1 | Repairs & Maintenance | 7220 | \$22,083 | \$25,000 | \$30,000 |
| E-9.2 | Telephone | 7220 | \$510 | \$550 | \$550 |
| E-9.3 | Electricity | 7220 | \$538 | \$550 | \$600 |
| E-9.4 | _____ | 7220 | | | |
| E-9.5 | _____ | | | | |
| E-10 | Program Services (List) | | | | |
| E-10.1 | _____ | 7230 | | | |
| E-10.2 | _____ | 7230 | | | |
| E-10.3 | _____ | 7230 | | | |
| E-10.4 | _____ | 7230 | | | |
| E-10.5 | _____ | | | | |
| E-11 | Contractual Arrangements (List) | | | | |
| E-11.1 | Operator Fees | 7400 | \$5,400 | \$6,000 | \$6,000 |
| E-11.2 | _____ | 7400 | | | |
| E-11.3 | _____ | 7400 | | | |
| E-11.4 | _____ | 7400 | | | |
| E-11.5 | _____ | | | | |
| E-12 | Other operations (Specify) | | | | |
| E-12.1 | _____ | 7450 | | | |
| E-12.2 | _____ | 7450 | | | |
| E-12.3 | _____ | 7450 | | | |
| E-12.4 | _____ | 7450 | | | |
| E-12.5 | _____ | | | | |
| E-13 | TOTAL OPERATIONS | | \$28,532 | \$32,100 | \$37,150 |

Proposed Budget

INDIRECT COSTS BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-------------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| E-14 Insurance | | | | | |
| E-14.1 Liability | 7502 | | | | |
| E-14.2 Buildings and vehicles | 7503 | | | | |
| E-14.3 Equipment | 7504 | | | | |
| E-14.4 Other (Specify) | | | | | |
| E-14.5 _____ | 7505 | | | | |
| E-14.6 _____ | 7505 | | | | |
| E-14.7 _____ | | | | | |
| E-15 Indirect payroll costs: | | | | | |
| E-15.1 FICA (Social Security) taxes | 7511 | | | | |
| E-15.2 Workers Compensation | 7512 | | | | |
| E-15.3 Unemployment Taxes | 7513 | | | | |
| E-15.4 Retirement | 7514 | | | | |
| E-15.5 Health Insurance | 7515 | | | | |
| E-15.6 Other (Specify) | | | | | |
| E-15.7 _____ | 7516 | | | | |
| E-15.8 _____ | 7516 | | | | |
| E-15.9 _____ | | | | | |
| E-17 TOTAL INDIRECT COSTS | | \$0 | \$0 | \$0 | \$0 |

DEBT SERVICE BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| D-1 Debt Service | | | | | |
| D-1.1 Principal | 6401 | | | | |
| D-1.2 Interest | 6410 | | | | |
| D-1.3 Fees | 6420 | | | | |
| D-2 TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

| | | End of Year | Beginning | Beginning | | |
|-------|---|-----------------------|-----------|-----------|----------|----------|
| | | 2020-2021 | 2021-2022 | 2022-2023 | Pending | |
| | | Actual | Estimated | Proposed | Approval | |
| C-1 | Balances at Beginning of Fiscal Year | DOA Chart of Accounts | | | | |
| C-1.1 | General Fund Checking | 1010 | \$50,088 | \$50,088 | \$66,000 | \$66,000 |
| C-1.2 | Savings and Investments | 1040 | | \$0 | | |
| C-1.3 | General Fund CD Balance | 1050 | | \$0 | | |
| C-1.4 | All Other Funds | 1020 | | \$0 | | |
| C-1.5 | Reserves (From Below) | | \$0 | \$0 | \$0 | \$0 |
| C-1.6 | Total Estimated Cash and Investments on Hand | | \$50,088 | \$50,088 | \$66,000 | \$66,000 |
| | | | | | | |
| C-2 | General Fund Reductions: | 2010 | | | | |
| C-2.1 | a. Unpaid bills at FYE | | | | | |
| C-2.2 | b. Reserves | | \$0 | \$0 | \$0 | \$0 |
| C-2.3 | Total Deductions (a+b) | | \$0 | \$0 | \$0 | \$0 |
| C-2.4 | Estimated Non-Restricted Funds Available | | \$50,088 | \$50,088 | \$66,000 | \$66,000 |

| DOA Chart of Accounts | 1070 |
|---|------|
| SINKING & DEBT SERVICE FUNDS | |

| C-3 | | 2020-2021 | 2021-2022 | 2022-2023 | Pending |
|--------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-3.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.3 | Amount to be added to the reserve | | | | |
| C-3.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-3.6 | Identify the amount and project to be spent | | | | |
| C-3.7 | a. _____ | | | | |
| C-3.8 | b. _____ | | | | |
| C-3.9 | c. _____ | | | | |
| C-3.10 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.11 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-3.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

| RESERVES | 1090 |
|----------|------|
|----------|------|

| C-4 | | 2020-2021 | 2021-2022 | 2022-2023 | Pending |
|--------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-4.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-4.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.3 | Amount to be added to the reserve | | | | |
| C-4.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-4.6 | Identify the amount and project to be spent | | | | |
| C-4.7 | a. _____ | | | | |
| C-4.8 | b. _____ | | | | |
| C-4.9 | c. _____ | | | | |
| C-4.10 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.11 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-4.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

| BOND FUNDS | 1060 |
|------------|------|
|------------|------|

| C-5 | | 2020-2021 | 2021-2022 | 2022-2023 | Pending |
|-------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.3 | Amount to be added to the reserve | | | | |
| C-5.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-5.6 | Identify the amount and project to be spent | | | | |
| C-5.7 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.8 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-5.9 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | \$0 |