



# NATRONA COUNTY DEVELOPMENT DEPARTMENT

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## Planning & Zoning Division

200 N. Center St., Room 202  
Casper, WY 82601  
Phone: 307-235-9447 Fax: 307-235-9439  
[www.natronacounty-wy.gov](http://www.natronacounty-wy.gov)

## Memorandum

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**TO:** County Development Applicants & Stakeholders

**FROM:** Megan Nelms, AICP, Senior Planner  
Natrona County Planning & Zoning

**DATE:** November 18, 2021

**SUBJECT:** County Development Applications - Submittal Dates

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In an effort to streamline and improve the development review process, the Planning & Zoning Division has revised the submittal schedule and deadlines for development applications to be heard by the County Planning Commission.

Please see the attached schedule for 2022 with submittal deadlines for each County Planning Commission meeting, as well as the addition of Staff Review meetings, to be completed with County Staff prior to a hearing in front of the Commission. This submittal schedule is for all planning applications including, but not limited to, subdivisions, zoning requests, conditional use permits, etc.

Note that only complete applications will be accepted for review and to be forwarded to the Planning Commission. Please do not hesitate to us at (307) 235-9447 if you have any questions.

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*"The purpose of the Natrona County Development Department is to provide necessary services to implement sound land use planning and economic development policies to protect and enhance the quality of life for present and future inhabitants of Natrona County."*



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## 2022 COUNTY PLANNING COMMISSION SCHEDULE

**\*Please note the new submittal deadlines and staff review meeting dates. Complete submittals are due by 5PM on the submittal date. Incomplete applications will not be accepted.**

COUNTY SUBDIVISION SUBMITTAL	AGENT/OWNER AND STAFF REVIEW MEETING**	COUNTY PLANNING COMMISSION MEETING
December 7, 2021	December 29, 2021	January 11, 2022
January 4, 2022	January 26, 2022	February 8, 2022
February 1, 2022	February 23, 2022	March 8, 2022
March 1, 2022	March 30, 2022	April 12, 2022
April 5, 2022	April 27, 2022	May 10, 2022
May 3, 2022	June 1, 2022	June 14, 2022
June 7, 2022	June 29, 2022	July 12, 2022
July 5, 2022	July 27, 2022	August 9, 2022
August 2, 2022	August 31, 2022	September 13, 2022
September 6, 2022	September 28, 2022	October 11, 2022
October 4, 2022	October 26, 2022	November 8, 2022
November 1, 2022	November 30, 2022	December 13, 2022

\*\* County Staff will contact agents & applicants to schedule Staff Review date and times.

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