

Proposed Budget

Amoco Reuse Agreement Joint Powers Board	
Budget Hearing Information	
2435 King Blvd., Suite 249	Location: 2435 King Blvd., Big Horn Conference Room
Casper, WY 82604	Date: May 13th, Proposed Budget
307-472-5591	Time: 6:00 p.m.
Natrona County	Budget Prepared by: Renee Hahn

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The projected budget for 2020-2021 is based on the projected real estate sales and leases on areas referred to as Salt Creek Business Heights (SCH) and the Platte River Commons (PRC). Last year, we anticipated infrastructure work to begin on the PRC for a conference center project. This past year the Governor proclaimed that this areas in the PRC, known as the Western Opportunity Area (WOA) was named as an Opportunity Zone. This project is no longer being considered. A Master Plan was created with many different options for the PRC. At this time, it is not likely the Opportunity Zones plans will come to fruition. We are currently in negotiations with the City of Casper for a new police station situated on eight acres on the PRC. Once a development plan for the WOA in the PRC has been selected, infrastructure is expected to begin. Since negotiations begun prior to the pandemic, the likelihood of this project is still unknown. Our Master Plan will also assist future ARAJPB Board Members to help realize the previous Board Members vision.

Property Maintenance continues to occur to maintain trails for the publics use and safety.

Income revenue is a projection provided to us by our developers. This is income that is derived from sales and leasing of real property on both the SCH and PRC. Please note, CornerStone Realtors is still in place to help increase sales for all real estate. ARAJPB is expecting growth in revenue for this coming year which in our budget reflects. The capital forecasted outlay for infrastructure in the SCH area is the expense of bringing utilities to any new lots sold.

Three Crowns Golf Course continues to be funded by ARAJPB. The capital outlay has been projected to increase with the simple explanation to reflect our current situation with the pandemic. ARAJPB continues to take a very active role in the oversight, still maintaining three active members sitting on Three Crowns Committee. Doug Follick is our Chairman, Bob Chynoweth remains as the Treasurer who is a retired CPA. Jim Belcher, an Attorney is the newest member sitting on the Committee since January 2019. All three members are bringing forth many years of business experience. Our goals remain the same, to continue to lessen the loss.

Legal costs have been increased because our previous attorney has retired. We are now working with a new attorney with different fee structures.

Additionally, Accounting costs are estimated to rise because ARAJPB is attempting to complete a combined audit with Three Crowns. We have not received the fee structure for this task, so the Final Budget will have the final estimated cost.

A salary increase is projected under Personnel Services. A job description analysis was researched and confirmed. This new range of pay is

S-B RESERVE DESCRIPTION

Our reserves are held by FIB Wealth Management, Wyoming Government Investment Funds, and Hilltop Bank.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
Bob Chynoweth	12/31/20	<p>If Yes, enter</p> <p>Address of office: 2435 King Blvd., Suite 249</p> <p>City, State, Zip: Casper, WY 82604</p> <p>Phone Number: 307-472-5591</p> <p>Hours Open: 8-5 Monday through Friday</p>
Reed Merschat	12/31/21	
Terry Lane	12/31/21	
Ben Schrader	12/31/20	
Rob Hurless	12/31/22	
Robert Hopkins	12/31/20	
Brook Kaufman	12/31/20	
Doug Follick	12/31/20	
Jim Belcher	12/31/21	

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$505,712	\$4,385,788	\$6,314,600	\$6,314,600
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$11,140,129	\$12,575,424	\$12,505,168	\$12,505,168
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7 Operating Revenues	\$32,394	\$1,482,826	\$1,485,333	\$1,485,333
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$146,261	\$131,124	\$146,835	\$146,835
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$178,655	\$1,613,950	\$1,632,168	\$1,632,168
FY 7/1/20-6/30/21 Amoco Reuse Agreement Joint Powers Board				

EXPENDITURE SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15 Capital Outlay	\$334,825	\$2,900,000	\$3,100,000	\$3,100,000
S-16 Interest and Fees On Debt	\$60	\$240	\$60	\$60
S-17 Administration	\$108,921	\$685,548	\$702,980	\$702,980
S-18 Operations	\$20,723	\$751,000	\$2,462,600	\$2,462,600
S-19 Indirect Costs	\$41,183	\$49,000	\$48,960	\$48,960
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$505,712	\$4,385,788	\$6,314,600	\$6,314,600

DEBT SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$10,961,474	\$10,961,474	\$10,873,000	\$10,873,000
Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 2435 King Blvd., Suite 249
Casper, WY 82604

PREPARED BY: Renee Hahn

DISTRICT PHONE: 307-472-5591

Proposed Budget

Amoco Reuse Agreement Joint Powers Board
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021 _____

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$32,394	\$1,482,826	\$1,485,333	\$1,485,333
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$32,394	\$1,482,826	\$1,485,333	\$1,485,333
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$146,261	\$131,124	\$146,835	\$146,835
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	Total Miscellaneous	\$146,261	\$131,124	\$146,835	\$146,835
R-5.5	Total Forecasted Revenue	\$178,655	\$1,613,950	\$1,632,168	\$1,632,168
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Amoco Reuse Agreement Joint Powers Board

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>SCH & PRC Infrastructure</u>	\$0	\$2,400,000	\$2,400,000	\$2,400,000
E-1.6	<u>Golf Course</u>	\$334,825	\$500,000	\$700,000	\$700,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$334,825	\$2,900,000	\$3,100,000	\$3,100,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator	\$75,176	\$85,008	\$90,000	\$90,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Consultant</u>	\$0	\$0	\$0	
E-2.6	<u>Consultant Travel</u>	\$0	\$0	\$0	
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$588	\$18,000	\$24,000	\$24,000
E-4.2	Accounting/Auditing	\$23,930	\$31,200	\$35,980	\$35,980
E-4.3	Other (Specify)				
E-4.4	<u>Selling Costs</u>	\$0	\$542,000	\$542,000	\$542,000
E-4.5	<u>Other</u>	\$500	\$500	\$1,200	\$1,200
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,603	\$3,600	\$5,300	\$5,300
E-5.2	Office equipment, rent & repair	\$0	\$840	\$0	
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Public Notices</u>	\$0	\$600	\$1,200	\$1,200
E-5.7	<u>Marketing Activity</u>	\$5,124	\$3,800	\$3,300	\$3,300
E-5.8					
E-6	TOTAL ADMINISTRATION	\$108,921	\$685,548	\$702,980	\$702,980

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FYE 6/30/2021

OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Travel and Training		\$0	\$0	\$3,000	\$3,000
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Remediation -SCH		\$0	\$200,000	\$450,000	\$450,000
E-12.2	Remediation - PRC		\$11,688	\$500,000	\$2,000,000	\$2,000,000
E-12.3	Property Maintenance		\$9,035	\$51,000	\$9,600	\$9,600
E-12.4	Economic Development		\$0	\$0	\$0	
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$20,723	\$751,000	\$2,462,600	\$2,462,600

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FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$6,560	\$7,000	\$6,200	\$6,200
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$5,783	\$7,200	\$7,200	\$7,200
E-15.2	Workers Compensation		\$1,353	\$3,000	\$1,960	\$1,960
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance		\$25,173	\$28,800	\$30,000	\$30,000
E-15.6	Other (Specify)					
E-15.7	Payroll Expenses		\$2,314	\$3,000	\$3,600	\$3,600
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$41,183	\$49,000	\$48,960	\$48,960

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees		\$60	\$240	\$60	\$60
D-2	TOTAL DEBT SERVICE		\$60	\$240	\$60	\$60

Proposed Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$254,080	\$254,080	\$165,000	\$165,000
C-1.2	Savings and Investments Account Balance	\$10,707,394	\$10,707,394	\$10,708,000	\$10,708,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$10,961,474	\$10,961,474	\$10,873,000	\$10,873,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$10,961,474	\$10,961,474	\$10,873,000	\$10,873,000

SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0