

NATRONA COUNTY PLANNING COMMISSION

REGULAR MEETING MINUTES

September 12, 2023

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MEMBERS PRESENT

Hal Hutchinson, Chairman
Robert Grant
Chad McNutt
Ray Schulte

MEMBERS ABSENT

N/A

STAFF MEMBERS PRESENT

Kristie Turner, Planner
Jared Holbrook, Deputy County Attorney
Heather Duncan-Malone, County Attorney

The meeting was brought to order by Chairman Hutchinson; at 5:30 p.m.

The Chairman lead the Pledge of Allegiance, subsequently introduced himself and all present commission members, staff, and welcomed all. Chairman Hutchinson outlined the meeting procedures and how the commission receives public comment.

ELECTION OF OFFICERS

Chairman Hutchinson opened the nomination for Vice Chairman. Mr. Hutchinson nominated the Robert Grant for Vice Chairman. Mr. Schulte seconded the nomination. Nominations carried.

Hal Hutchinson	Yes
Robert Grant	Yes
Chad McNutt	Yes
Ray Schulte	Yes
Motion carried	4/0

APPROVAL OF MINUTES

Chairman Hutchinson requested a motion for the approval of the meeting minutes from the June 13, 2023. Mr. Grant motioned to approve the minutes with one correction. Mr. Hutchison seconded the motion

Hal Hutchinson	Yes
Robert Grant	Yes
Chad McNutt	Yes
Ray Schulte	Yes
Motion carried	4/0

MS23-1 –

A request by Shawn and Tondi McCoul for approval of a preliminary plat for the City View Estates, a major subdivision consisting of 3 lots on a parcel of approximately 32.037 acres in Mountain Residential (MR-1) zoning district.

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The Chairman then asked for a motion. Mr. Schulte motioned that the Planning and Zoning Commission has considered all relevant factors, including, but not limited to, those set forth in the 2013 Subdivision Regulations of Natrona County, and find that the variance meets the general standards required. On that basis, I move to approve MS23-2 and incorporate by reference all findings of fact and forward a “do pass” recommendation to the Board of County Commissioners. Mr. McNutt seconded the motion. Voting was as follows:

Hal Hutchinson	Yes
Robert Grant	Yes
Chad McNutt	Yes
Ray Schulte	Yes
Motion approve	4/0

Public Comment – None

Adjournment

There being no further business to come before the Board, the Chairman adjourned the meeting at 6:06 p.m.



Hal Hutchinson, Chairman
Natrona County Planning and Zoning Commission



Tracy Good
Natrona County Clerk

NOTE: Natrona County Planning and Zoning Commission meeting minutes contain a summary of discussions and are not intended to be verbatim.