

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD  
JULY 13, 2022**

*The meeting was called to order at 12:00 pm by President Alaina Hall.*

**MEMBERS PRESENT:**     *Cathi Carr, Chris Mullen, Vickie Cawthra,  
Alaina Hall, Mike Stepp*

**ALSO PRESENT:**         *Lisa Scroggins, Director  
Kate Mutch, Assistant Director  
Greta Lehnerz, Business Manager/Human Resources  
Megan Bratton, PR/Marketing Manager  
Dave North, Natrona County Commissioner  
Eric Nelson, County Attorney*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda. (Step/Cawthra); motion carried.*

**PUBLIC COMMENTS**

*A member of the public commented the Summer Reading program and Youth Services staff do an excellent job engaging children and creating intergenerational experiences.*

**ELECTION OF OFFICERS**

*It was moved to approve the following slate of officers:*

<i>President</i>	<i>Mike Stepp</i>
<i>Vice President</i>	<i>Alaina Hall</i>
<i>Treasurer</i>	<i>Vickie Cawthra</i>
<i>Secretary</i>	<i>Cathi Carr</i>
<i>At-Large</i>	<i>Chris Mullen</i>

*(Carr/Hall); motion carried.*

**DISPOSITION OF MINUTES FROM THE JUNE 8, 2022 MEETING**

*It was moved to approve and file the minutes from the June 8, 2022 meeting with corrections. (Hall/Carr); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and payments for June 2022 bills. (Carr/Mullen); motion carried.*

**COMMISSIONER'S REPORT**

*Commissioner North reported the BOCC will adopt the FY23 proposed budget during a special meeting on July 18, 2022 at 5:30PM. Budget amendments will be discussed soon after the budget is approved.*

**DIRECTOR'S REPORT**

The Director reported on issues with the rentable electric scooters parked near the library. On at least two separate occasions, individuals have ridden scooters into the atrium from the 2<sup>nd</sup> Street entry, both times leaving permanent skid marks on the carpet. The Director contacted the organization sponsoring the scooters and requested the library be geo-fenced out of the scooters' operation zone. The request will be in place by July 11, 2022.

The Director meet with the new person at Kirkwood Oil & Gas who manages the parking strip near the library. Kirkwood banned several individuals from their parking lot, which included two specific individuals who have caused us problems for years. Kirkwood plans to resurface their parking strip after which they will issue parking tags to authorized lot users. Once that is done, we will partner with them by having our security officers report any violations during their outside security sweeps, and in return Kirkwood is committed to helping eliminate the unsavory element that traditionally hangs out there. This is already working.

The Director attended the City Council meeting where the proposed 1% fund allocation was addressed in public forum. Advocacy on behalf of the library was awesome.

**FOUNDATION REPORT**

Mike Stepp and Chris Mullen will attend the Foundation meeting next week. The meeting will be held via Zoom.

**NEW BUSINESS**

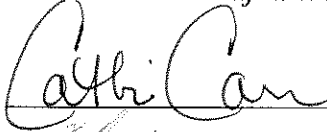

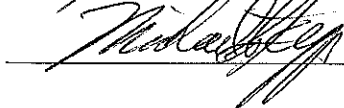
It was moved to delegate the Secretary's duties to the Business Manager or her designee per the NCPL Board of Trustees Bylaws, and to delegate the Treasurer's duties to the Business Manager and Director per the NCPL Board of Trustees Bylaws. (Hall/Carr); motion carried.

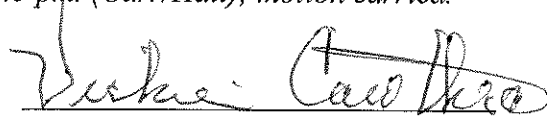
It was moved to continue to use First Interstate Bank as NCPL's Depository Bank. (Mullen/Carr); motion carried.

It was moved to adopt the FY23 budget as discussed, subject to County Commission adoption of the published appropriation at their July 19, 2022 public hearing.

**ADJOURNMENT**

It was moved to adjourn the meeting at 12:45 pm. (Carr/Hall); motion carried.

  
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