



**AMOCO REUSE AGREEMENT  
JOINT POWERS BOARD**  
2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591



[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

**AMOCO REUSE AGREEMENT JOINT POWERS BOARD**

**MEETING MINUTES**

6:00 p.m. Wednesday, May 10, 2023

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Rob Hurless, Larry Madsen, Amber Pollock, Amy Freye, Steve Freel, Jim DeGolia, and Jeff Goetz

Absences: Terry Lane and John Lee

Others Present: \*Matt Reams and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

**1. Minutes from April 12th 2023 Regular Meeting**

A motion was made by Mr. Madsen and seconded by Ms. Freye to approve the Minutes presented of the April 12, 2023 Regular Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

**2. Approval of May 10, 2023 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of May 10, 2023 were presented by Mr. Madsen.

A motion was made by Ms. Pollock and seconded by Mr. DeGolia to approve the Treasurer's Report of May 10, 2023, containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Madsen explained and summarized the investments.

The April 2023 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen.

**Investment/Financial Committee**

Mr. Madsen updated the Board on the depositories for ARAJPB.

**• Executive Session**

A motion was made by Mr. Madsen and seconded by Mr. Goetz to enter Executive Session at 6:06 pm. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to enter Executive Session to discuss personnel matters. Ms. Hahn and Mr. Reams exited the meeting at that time.

At 6:43 pm Ms. Hahn and Mr. Reams were asked to return to the meeting by Mr. Hurless. A motion was made to exit Executive session prior to their return. The Board had determined Ms. Hahn's increase

of \$200.00 per month. Mr. Hurless informed Ms. Hahn that he will plan to come by the office tomorrow to discuss the Boards determination.

\*Mr. Freel exited the meeting at 6:44 pm.

The Proposed Draft Budget was explained by Ms. Hahn for 2023-2024. Questions were answered. A motion was made by Mr. Madsen and seconded by Ms. Freye to accept the 2023-2024 Proposed Budget. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Proposed Budget as amended with an increase in maintenance to cover additional costs of repairing the Via Linda Trail and the additional cost of hiring a new Executive Director due to Ms. Hahn's planned retirement in March of 2025.

### **3. Committee Reports**

- **Three Crowns**

Mr. Reams updated the Board on the operations of the golf course stating that the first two weeks of April had inclement weather. In the end, the weather only played a minor role in lost rounds since they were down 240 rounds by month-end. With the extreme weather, they were able to cut costs on staffing in most departments. Aerification was completed this week with 3/8-inch tines. The draft financials were disbursed but they are currently waiting on invoices prior to completing the finals. Mr. Reams is expecting a \$8k-12k gain at month-end.

Membership sales exceeded expectations this year and Mr. Reams is quite pleased with the results.

Currently Mr. Reams has \$81k in the Impress savings account to help him through year-end.

Mr. Reams followed-up with the construction update. The expected reopening date is mid-June though dependent on the windows and other variables. The decking and posts for the pergola are planned to go into place tomorrow, though weather dependent. Additionally, the construction for the east stair steps will begin next week. The electrical for the bar will be completed this coming weekend. Bar equipment will be shipped on Tuesday May 16<sup>th</sup>. Mr. Reams explained that 70-80% of the materials for the job have been received. They are still waiting on carpet, flooring, doors, and windows. The window selection is still being reviewed by the Health Department.

The planned reopening is still mid-June though dependent on the windows.

Mr. Reams then proceeded to discuss the renaming of the restaurant and wanted the subject to be open for discussion. Every meeting participant expressed their thoughts and evaluated the topic. After much discussion, it was determined to move forward with the new name; The Refinery. It was unanimous amongst the Board that the logo still needed attention.

\*Ms. Pollock exited the meeting at 7:35 pm.

A separate committee was formed to assist Mr. Reams with work on the logo. Ms. Freye, Ms. Pollock, Mr. Goetz, and Mr. DeGolia will help with the time sensitive project.

- **PRC**

Ms. Hahn shared that a trail repair will be taking place in two weeks by Arcadis.

- **ARAJPB Development**

Mr. DeGolia asked if there were any questions on the Status Report that had been emailed prior to the meeting. There were no questions.

- **Architectural Review**

Ms. Freye had no report.

- **Executive Committee**

Mr. Hurless shared that all conversations were discussed during this meeting.

### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

No Reports.

**5. Other**

Mr. Goetz shared the update on the Poplar Street project. WYDOT had only received one bid which was 23 million dollars over budget. They will determine how and if they are going to proceed with the project at a meeting on May 11<sup>th</sup> in Sheridan County.

**6. Future Meetings/Agenda**

- Three Crowns Management Committee - May 18<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.
- ARAJPB Regular Meeting June 14<sup>th</sup>, at 6:00 pm at 2435 King Blvd., Big Horn Conference Room.
- Three Crowns Management Committee - June 15<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

**Office Closures:**

May 22 – 26<sup>th</sup> - Renee’s vacation

May 29<sup>th</sup> – Memorial Day

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

No Report.

**9. Adjournment**

There being no further action by the Board, a motion was made by Mr. DeGolia and seconded by Mr. Goetz to adjourn the meeting at 8:09 p.m. The motion carried with all members in attendance voting aye.

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Date

\_\_\_\_\_  
Board Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Presiding Officer