



# Natrona County Commissioners

200 North Center, Room 115  
Casper, WY 82601  
Phone (307) 235-9202  
Fax (307) 235-9486

Steven Freel, Commissioner  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

## Work Session Agenda Tuesday, August 15, 2023 2:00 p.m. Natrona County Courthouse 200 North Center Street Commissioners' Conference Room

Steven Freel, Chairman  
Dave North, Vice-Chairman  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner

Tracy Good, County Clerk  
Heather Duncan-Malone, County Attorney  
Jared Holbrook, Deputy-County Attorney

*Please note that all meetings times are approximate.*

### Appointments

2:00 p.m. Executive Session

Purpose: Personnel W.S. 16-4-405 (ii)

3:00 p.m. Special BOCC Meeting - Health Department Owner's Representative Interview

4:00 p.m. Kaycee Witta, Fly Casper Alliance Chair

Purpose: 3rd Quarter SkyWest MRG Request

4:20 p.m. Tracy Good, County Clerk

Purpose: WACO Discussion

4:30 p.m. Commissioner Roundtable

4:40 p.m. Heather Duncan Malone, County Attorney

Purpose: Regular Meeting Agenda Review, Legal Update and Executive Session pursuant to W.S. 16-4-405 (a)(ii), W.S. 16-4-405(a)(iii) & W.S. 16-4-405(a)(ix)

Adjournment

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### Zoning Classifications:


RAM	Ranching Agriculture Mining	C	Commercial
UA	Urban Agriculture	LI	Light Industrial
MR-1	Mountain Residential 1	HI	Heavy Industrial
MR-2	Mountain Residential 2	UCA	Use Control Areas
RR-1	Rural Residential 1	PUD	Planned Unit Development
RR-2	Rural Residential 2		
SR-1	Suburban Residential 1	BPSM	BP Soil Management
SR-2	Suburban Residential 2		Slope Protection Overlay
UR	Urban Residential Mountain/Wildfire Safety Overlay		
UMR	Urban Mixed Residential		Airport Overlay District
MH	Mobile Home		



**Memo**

TO: Natrona County Commissioners

FROM: Kaycee Wiita, Chair  
Fly Casper Alliance

Glenn Januska   
Airport Director/Fly Casper Alliance Member

SUBJECT: SkyWest 3<sup>rd</sup> Quarter MRG Request

DATE: July 28, 2023

The Fly Casper Alliance would like to be placed on the August 15<sup>th</sup> work session agenda to discuss the 3<sup>rd</sup> Quarter MRG request. As you are aware, the County signed an MRG agreement with SkyWest for \$880,583 with the County's anticipated obligation being \$528,350. Based on SkyWest reported performance, the actual MRG for the first ½ of the year was \$596,852, with the County's (non-State) portion being \$358,111. The 3<sup>rd</sup> quarter request by SkyWest is \$250,207, where the County's portion of this would be \$150,124. The Alliance is requesting the County's consideration of entering into an agreement with SkyWest for the 3<sup>rd</sup> Quarter MRG in the amount of \$250,207 using the non-needed portion of the County's commitment for the 1<sup>st</sup> and 2<sup>nd</sup> quarter MRG.

	<b>MRG</b>	<b>County</b>	<b>State</b>
Projected MRG Q1 and Q2 2023	\$880,583	\$528,350	\$352,233
Actual MRG Q1 and Q2 2023	\$596,852	\$358,111	\$238,741
	<b>\$283,731</b>	<b>\$170,239</b>	<b>\$113,492</b>
MRG Q3	\$250,207	\$150,124	\$100,083
	<b>\$33,524</b>	<b>\$20,114</b>	<b>\$13,410</b>



# **NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS**

## **AGENDA**

Steven Freel, Commissioner  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

Tuesday, August 1, 2023 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF CONSENT AGENDA**
- V. CONTRACTS, AGREEMENTS, RESOLUTIONS:**  
(if any items get omitted from the Consent Agenda for discussion)
- VI. PUBLIC HEARING**
  - A. MS23-1 a request by Shawn and Tondi McCoul for approval of a preliminary plat for the City View Estates, a major subdivision consisting of 3 lots on parcel of approximately 32.037 acres in Mountain Residential (MR-1) zoning district.
- VI. PUBLIC COMMENTS**
- VII. COMMISSIONER COMMENTS**
- VIII. ADJOURNMENT**

\*Agendas are subject to amendments\*



**NATRONA COUNTY  
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**CONSENT AGENDA**

Tuesday, August 1, 2023 5:30 p.m.

Natrona County Courthouse, 200 North Center Street, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom

- I. APPROVAL OF JULY 17, 2023 MEETING MINUTES**
- II. APPROVAL OF BILLS \$2,870,553.82 (bills 7-26-2023 through 8-8-2023)**
- III. CONTRACTS, AGREEMENTS, RESOLUTIONS:**
  - A. Ratification of NC Contract for Engineering and Surveying Services – Civil Engineering Professionals, Inc.  
(CEPI)
  - B. Alcova Reservoir Trailer Lot Permit: Brad Williams & Karla Noonan
  - C. Standard Agreement between NC BOCC and Caspar Bulding Systems, Inc. – Construction of a new Casper Mountain Trails Center
  - D. Resolution 25-23 Naming Julz Place
  - E. Resolution 26-23 Naming Elkhorn Creek Road
  - F. Resolution 27-23 Naming Big Tree Meadow Road
  - G. Resolution 28-23 Naming Pratt Ranch Road
- IV. STATEMENT OF EARNINGS:** Development \$48,705.78; County Clerk \$84,453.95; R&B \$50.00
- V. TAXROLL CORRECTIONS:** BONN, KEITH (21.79);BLACK HILLS GAS DISTRIBUTION 0.00; RELIABLE OIL & GAS INC 649.64; INGRAM, STERLING G (36.19);HARRIS CORP-G C S D (32.59);HARRIS CORP-MISSION SUPPORT (29.74);HARRIS CORP-G C S D (104.35);HARRIS CORP-EXELIS ADSB (673.47)

\*Agendas are subject to amendments\*

September 5, 2023:					
Regular BOCC Agenda Items @ 5:30 p.m.	Public Hearing	Regular Agenda	Consent Agenda	Begin Time	Allotted Time
	Work Session Meeting Agenda Items				

Recommendations = Information Only, Move Forward for Approval, Direction Requested

Commissioner Roundtable Discussion	I			2:15	15 minutes
James Whipps, Coroner Purpose: Statewide/Regional Medical Examiners Office	D			2:30	30 minutes
Kristie Turner, Development & Jared Holbrook, Deputy County Attorney Purpose: De-Annexation(Mills, Casper, County)	I, D			3:00	20 minutes
Michael Brown, Parks Director and Amanda Sewell, VisitCasper Purpose: Hell's Half Acre Grant Proposal	I, D			3:20	20 minutes
John Harlin, Sheriff Purpose: Donate Vehicle to the Casper Fire Mountain District	D			3:40	20 minutes
Heather Duncan-Malone, County Attorney Purpose: Legal Update & Executive Session: pursuant to W.S.	I			4:00	1.5 hours
				Approximate Ending Time:	5:30

September 19, 2023:					
Regular BOCC Agenda Items @ 5:30 p.m.	Public Hearing	Regular Agenda	Consent Agenda	Begin Time	Allotted Time
	Work Session Meeting Agenda Items				

Recommendations = Information Only, Move Forward for Approval, Direction Requested

Troy Hunsicker, WY Class Purpose: Update				3:00	30 minutes
Heather Duncan-Malone, County Attorney Purpose: Legal Update & Executive Session: pursuant to W.S.	I			4:00	1.5 hours
				Approximate Ending Time:	5:30

Commissioner Discussion Items	Recommendation		
<b>Future Meetings</b>			
2022 NC Zoning Resolution Re-open the Review and Approval Process		Dallas/Dave	
MPO West Winds Presentation		Peter	
Memorial Hospital Board of Trustees - Establish Rules/Bylaws (make active again)		Dallas/Jim	
Casper Mtn Master Plan		Steve	
Lake Lottery System at the Lakes		Steve	
CBOE Hearings: September 11-15, 2023		Michelle	
Variances		BOCC	