

COUNTY PARKS BOARD
MEETING MINUTES
September 10, 2020

The regular meeting of the Natrona County Parks Board was brought to order at 5:30p.m. by Chairman Roy Buck. Those in attendance were Parks Board Members Dave North, Tina Kruse, Jim Miller and Stuart Hill. Interim Parks Director Mike Haigler and Commissioner Brook Kaufman (liason) via confrence phone.

Approval of Meeting Minutes:

Jim Miller moved for approval of the August 13, 2020 minutes. Stuart Hill seconded the motion. Motion carried.

Reports-Parks:

A. Well Water System

Mr. Haigler, Interim Parks Director, reported that the mountain water system is still shut off. It will need to be approved by the DEQ and the County will have to relocate the existing leach field.

B. Signage

Mr. Haigler reported that there was a meeting with RDG Planning and Design to discuss signage and kiosks for the mountain parks as well as a monument type of signage for the entrance to the park. There was a meeting with the County's GIS Department at Casper College. The students will be cataloging the signs that are currently on the mountain. It will then be mapped out and will cover the falls, the ski trails, the camp grounds, and potentially the Biathlon. This may not be done this year depending on weather but the students are hoping they will be able to complete it before winter starts.

C. Biathlon

Mr. Haigler reported that he will be meeting with Kathy Rosser and the Central Wyoming Trails Alliance to look at the Master Plan.

D. Trail Center

Mr. Haigler reported that the decision was made to take down the Trail Center. The insurance report stated that there was enough damage done, that it would need to be replaced verses being fixed. It will be rebuilt in 2021. There will be a public process before the new structure is finalized. There will be a temporary replacement structure put in place in September or October of this year.

E. Rotary Park Bridal Trail Construction:

Mr. Haigler reported that there was a pre-construction meeting held on the 31st of August. Equipment was moved into the area but due to the fire it was delayed. The fire was right where the trail is going to be and due to ash and wet snow, he isn't sure when construction can start. Once warmer weather comes in and it dries out work should be able to start.

F. Ponderosa Shelter:

Mr. Haigler reported The shelter will be a little delayed due to the snow. Once it dries up that will be finished.

G. Road Maintenance:

Mr. Haigler reported that there was a positive and productive meeting with the cabin owners. The two picnic shelters and the graveling of the roads were discussed. Mr. Haigler informed them of what the shelters were going to look like and where they were going to be placed. A pre-bid meeting was held and it was put out to bid. Approval from the BOR will be needed before awarding that job. The cabin owners didn't seem to have any issues and understood the need for the picnic shelters.

H. Drone Flight:

Mr. Haigler reported that they had problems with the data but the County's GIS department is going to sort that out starting in late September.

I. Site Modification Process and Guidelines:

Mr. Haigler reported that he sent guidelines out to the Board as well as the Parks Rules and Regulations. Mr. Haigler did not receive any comments back; therefore, he is proceeding with sending them to the Legal Department for review. Once that is complete they will be sent to the County Commissioners for authorization.

J. Full Hook-Up Bathhouse:

Mr. Haigler reported that the bathhouse project is moving along. They are getting ready to put the roof on. The project is running on schedule. The shelters have not come in yet due to a delay with COVID so that might be slightly behind schedule.

K. Water/Sewer System:

Mr. Haigler reported that the water and sewer system are functioning normally. It is scheduled to be turned off on the 15th of October. Some lines froze due to the unexpected snow but those have been replaced.

L. Discussion Topics:

Parks Rules and Regulations:

Mr. Haigler reported that the Rules and Regulations will be forwarded to the County Attorney who will then start the process that he has to go through before pushing them through to the County Commissioners for approval.

Public Comments:

Chairman Roy Buck opened the floor for public comments.

Hearing comments the floor was closed.

Board Comments:

Chairman Roy Buck opened the floor to Board comments.

Hearing no further comments, the floor was closed.

Adjournment:

There being no further business to come before the Board, Chairman Roy Buck adjourned the meeting at 7:23p.m.