

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD
MARCH 14, 2018**

The meeting was called to order at 12:12pm by President Hampton O'Neill

MEMBERS PRESENT: *Kate Sarosy, Shannon Dutcher,
Hampton O'Neill, Kyle True*

MEMBER ABSENT: *Linda Nix*

ALSO PRESENT: *Lisa Scroggins, Executive Director
Kate Mutch, Assistant Director/Public Services Admin.
Greta Lehnerz, Business Manager/Human Resources
Eric Nelson, County Attorney
Beth Worthen, Library Foundation
Anders Dahlgren, Library Planning Associates, Inc.*

APPROVAL OF AGENDA

It was moved to approve the agenda. (Sarosy/Dutcher); motion carried.

PUBLIC COMMENTS

None

DISPOSITION OF MINUTES FROM THE FEBRUARY 14, 2018 MEETING

*It was moved to approve and file the minutes for the February 14, 2018 meeting.
(Sarosy/Dutcher); motion carried.*

FINANCIAL REPORT

*It was moved to approve the Financial Report and payment of February 2018 bills.
(Sarosy /Dutcher); motion carried.*

PRESENTATION

Anders Dahlgren of Library Planning Associates, Inc. previewed the facility needs assessment report he will be presenting this evening to the Joint Natrona County, City of Casper, and Natrona County School District #1 Committee. The report provides information regarding the service and space needs for a Library in the 21st century.

COMMISSIONER'S REPORT

The Commissioners are interviewing three Republican candidates to replace the Natrona County Assessor who is resigning.

The Commissioners will be sending out the FY19 budget call letter. They will asking departments for a status quo budget but are considering COLAs and the percentage will be included on the budget call letter.

DIRECTOR'S REPORT

In addition to providing a list of steps taken to meet the Strategic Plan goals since the last meeting, the Director pointed out several steps taken toward meeting those goals:

The DVD cleaning machines were relocated to reduce noise pollution which also improved the Circulation workspace environment.

The library is partnering with Next Chapter Book Club (NCBC) to train volunteers, launch and operate community-based book clubs for cognitively disabled individuals. NCBC is the largest community-based book club program of its kind and ours is the first NCBC affiliate in Wyoming.

We are moving forward with the Creation Station. We hope to have a 'soft' opening at the end of May with the grand opening in June.

The library is working with St. Mark's Episcopal Church as a distribution point for pre-packaged food and essential items to those in need. St. Mark's provides and distributes the items, we provide the space and assist with advertising.

The Director reached out the Chamber of Commerce to host an After Hours event at the library during the summer. Eric Nelson, Natrona County Attorney will check into legalities of holding this event, which includes alcohol, at the library.

FRIENDS OF THE LIBRARY REPORT

None

FOUNDATION REPORT

Beth Worthen reported the Awareness Campaign is going well.

Hampton and Kyle will attended the Joint Committee meeting at 5:00pm this evening.

Kate Sarosy will attend the Foundation meeting on March 20 at 5:30pm.

OLD BUSINESS

It was moved to accept the Gift Policy with grammatical corrections. (Sarosy /Dutcher); motion carried.

It was moved to accept the Information Technology (IT) Policy as presented with grammatical corrections. (Sarosy/True); motion carried.

NEW BUSINESS

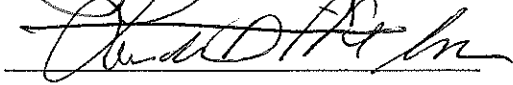
None

ADJOURNMENT

It was moved to adjourn the meeting at 2:03pm. (True/Sarosy); motion carried.







Shannon Datcher

