



# NATRONA COUNTY PARKS BOARD AGENDA

Roy Buck, Chairman  
Dave North, Vice-Chairman  
Jim Miller, Secretary  
Stuart Hill, Member  
Tina Kruse, Member

Thursday, November 12, 2020 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, Old District Courtroom #1

Functions as an Advisory Board to the County Commissioners, makes recommendations on Projects, Programs and Policies

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL of the October 8, 2020 Minutes**

**V. REPORTS - Parks Director**

**A. MOUNTAIN PARKS UPDATE:**

1. **Mountain well/water system:** The water system is still turned off. 609 Consulting (Barry Venn) filed a Water Quality Application with the DEQ on 9/4/20 that will allow the repairs to be made to our existing well. The permit falls under the Chapter 3 Permit guidelines and will still need to be approved by DEQ however; Karen Farley was assigned to the project and she announced her retirement 11/3/20. Brad Ellis is now the District Engineer and he will be taking over the project. We have asked to make repairs to our existing well, put a new pump in and install a pressure system to serve the temporary building at the Lodge. Mr. Venn is working from Sheridan at this time but hopes to have an authorization to move ahead soon.

The new leach field has been installed at the Fire Station and is fully functional at this time. This was one of the requirement set by the DEQ. This requirement allowed our existing well to come into compliance with the setbacks regulating water wells and septic systems.

2. **Ponderosa Park Shelter:** The Ponderosa shelter was completed on September 28, 2020 and has now been inspected as complete.
3. **Signage:** Jeff Sun, GIS Instructor for Casper College has reported that his students are now finished collecting data on trails in Rotary Park, Nordic Ski Trails and the Archery Range. There were some difficulties with transferring some of the collected data however; our GIS Department is still working to plot the data. Due to the weather and issues with Covid-19 at the College the program has been stopped for this year and will resume in the spring. The final step will be to generate a master plan that will project the signage that is needed.

4. **Trail Center:** The demolition of the Lodge was started on Monday, November 2, 2020 and it should be completed by the end of this week.

Lyle Murtha with Stateline Number 7 Architecture held a charrette on October 27, 2020 at the Ag Center from 1:00 pm – 5:00 pm. In an effort to gather information on what the public wanted to see in a new Trail Center. Attendance was good and a great deal of information was gathered from the participants. In addition to the Trail Center information gathering he also proposed designs for the new shelters. The participants had the opportunity to view various Trail Center designs as well as Shelter designs. Mr. Murtha is now in the process of putting some ideas together to show the Parks Board as well as the County Commissioners.

The new temporary structure, equipped with two ADA compliant toilets and a gathering room with counter space was scheduled to be on site October 26, 2020 however; it has been held up in Montana due to an inspector having problems certifying it for the ADA compliant bathrooms. It is my understanding that they are changing the paperwork on the building to allow it to ship into Wyoming as a commercial building.

5. **Beartrap Meadow Shelters:** The three old shelters will also be taken down after the Lodge has been taken down. The demolition contractor will be removing the structures and the foundations.
6. **Rotary Park Bridal Trail Construction:** The trail has been completed and was inspected for completeness. It has had outstanding reviews by most users however; there is a request to add some stairs at the uppermost end of the trail were it adjoins the existing Bridal Trail. The steps will be added in the spring of 2021. The cost of the construction was \$81,500.00 and the Engineering & Construction Management was \$21,400.00.

7. **Contracts:**

A contract with RDG Planning out of Dubuque, IA is being finalized for the Park Signage and a Wayfinding System in and around Casper Mountain. The initial cost of the contract is \$74,900.00.

A contract with Kay-Linn Enterprises out of Boulder, CO is being finalized for a Trail Master Plan. The initial cost of the contract is \$41,040.00 and this amount will be granted to Natrona County by Visit Casper. An MOU will be established with Natrona County and Visit Casper to allow the transfer of funding.

## **B. PATHFINDER/ALCOVA UPDATE:**

1. **Road Maintenance Project:** Bids were opened on 9/22/20. The low bidder was 71 Construction Company at \$755,007.10 and the high bid was from Knife River at \$1,021,483.20. The bid was awarded to 71 Construction on 10/6/20 and a preconstruction meeting was held Monday, November 5, 2020. 71 Construction started work on Black Beach on Monday, November 9, 2020 and anticipate being finished with Black Beach and Cotton Wood within three weeks. If weather allows they will move into the Cabin area in December.
2. **Full Hookup Bath House:** Haass Construction has completed the walls, roof and paving on the site and is working on the final plumbing installations, roofing is now being installed. The project appears to be on schedule for completion in late November now that the shelters have been delivered on site. The two picnic shelters still need to be installed in the Cabin area.
3. **Water/Sewer System:** Water is turned off and tank is drained.
4. **Lowering of Alcova Lake:** In accommodating the BOR's work on the Dam and the Spillway, Alcova Lake has been lowered. Black Beach was closed to the public due to unstable shorelines that were caused by the rapid lowering of the reservoir.

**A Clean Up at Alcova Lake** is scheduled for Saturday, November 14, 2020 at 10:00 am. Volunteers will meet at the Okie Beach shelter where they will be asked to sign a liability release and then they will disperse to various areas around the lake to perform cleanup operations.

## **VI. PUBLIC COMMENTS**

## **VII. BOARD MEMBER COMMENTS**

## **VIII. ADJOURNMENT**

\*The agenda is subject to amendment\*