



NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA

Tuesday, January 19, 2021 5:30 p.m.
Natrona County Courthouse, 200 North Center, Casper, Wyoming
2nd Floor, District Courtroom #1

Paul Bertoglio, Commissioner
Rob Hendry, Commissioner
Brook Kaufman, Commissioner
Jim Milne, Commissioner
Dave North, Commissioner

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- V. APPROVAL OF CONSENT AGENDA**
- VI. PUBLIC HEARINGS**
- VII. PUBLIC COMMENTS**
- VIII. COMMISSIONER COMMENTS**
- IX. ADJOURNMENT**



**NATRONA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Paul Bertoglio, Commissioner
Rob Hendry, Commissioner
Brook Kaufman, Commissioner
Jim Milne, Commissioner
Dave North, Commissioner

CONSENT AGENDA

Tuesday, January 19, 2021 5:30 p.m.
Natrona County Courthouse, 200 North Center Street, Casper, Wyoming
2nd Floor, District Courtroom #2

- I. APPROVAL OF JANUARY 4, 2021 MEETING MINUTES**
- II. APPROVAL OF BILLS \$2,987,648.04**
- III. CONTRACTS, AGREEMENTS, RESOLUTIONS**
 - A. Resolution 02-21 Approving Wyoming Downs, LLC to conduct Pari Mutuel Wagering in Live Horse Racing, Historic Horse Racing, and Simulcast Events within NC, WY and Specifically at Beacon Club, 4100 W. Yellowstone HWY. Mills, WY 82644
 - B. Mou for Trail Master Planning Services Funding Between NC and NCTTC
- IV. BOARD APPOINTMENTS**

BOCC BOARD APPOINTMENTS (1/2021 – 12/2022)

 - A. WCCA BOD: Paul Bertoglio
 - B. Fire Control Board/Fire Fighters of NC: Rob Hendry
 - C. Hall of Justice JPB: Dave North & Jim Milne
 - D. Detention Center JPB: Dave North & Jim Milne
 - E. ARAJPB: Brook Kaufman
 - F. Regional Water System JPB: Paul Bertoglio
 - G. 201 Management Oversight Committee (Amendment #3 Construction, Operation & Cost Allocation for Regional Water System): Mike Haigler
 - H. CAEDA: Brook Kaufman
 - I. MHBOT: Paul Bertoglio
 - J. Central WY Fairgrounds: Jim Milne
 - K. EDJPB: Paul Bertoglio & Rob Hendry
 - L. NC School Recreation Board: Paul Bertoglio
 - M. Juvenile Planning JPB: Jim Milne
 - N. CNFR: Rob Hendry
 - O. NCIA BOT: Rob Hendry
 - P. Health Board: Brook Kaufman
 - Q. MPO Policy: Paul Bertoglio
 - R. NCPL BOT: Dave North
 - S. PSCC: Paul Bertoglio
 - T. Infoshare: Brook Kaufman
 - U. GIS: Jim Milne
 - V. Metro Oversight Committee – Dave North
- V. STATEMENT OF EARNINGS: County Clerk \$102,043.20; Development \$11,705.80; R&B \$253.26; Parks \$18,987.50; Lake \$4,281.84**
- VII. TAXROLL CORRECTIONS 2020: LEWIN, DENISE P (333.91); WOLFE, JON (419.48); WOLFE, JON (758.42); GRANT, WILLIAM (288.39); FRESCA LLC (426.70); FRESCA LLC (1,414.14); FRESCA LLC (611.18); FRESCA LLC (2,997.75); EAGLE COURT OWNERS ASSN (5,466.31); THERAEXPRESSIONS MEDIATION (493.97); WESTSIDE HOMEOWNERS ASSOC INC (896.69); GREGORY W & ARDELL M BREED (98.26); GREGORY W & ARDELL M BREED (175.88); JOLLEY, MARY (232.39); CHARLES & JAYCIE ORR (735.02); MHH INC (352.76); MHH INC (752.77); MENDIVIL, JEANNA MARIE (218.67)**

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
January 4, 2021**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Rob Hendry. Those in attendance were Commissioner Jim Milne, Commissioner Brook Kaufman, Commissioner Dave North, Commissioner Paul Bertoglio, County Attorney Eric Nelson and Commissioners' Assistant Michelle Maines.

Chairman Hendry opened the floor for nominations for the election of Chairman and Vice-chairman. Commissioner Kaufman nominated Commissioner Bertoglio for Chairman. Commissioner Milne seconded the motion. Motion carried.

Commissioner Chadwick nominated Commissioner Kaufman for Vice-Chairman. Commissioner North seconded the motion. Motion carried.

Consent Agenda:

Commissioner Hendry moved for approval of the Consent Agenda. Commissioner Milne seconded the motion. Motion carried.

Public Hearing:

CUP20-12

Trish Chavis, Development reported this is a request by PacifiCorp dba Rocky Mountain Power to permit the Gateway West Segment D-1 Transmission Line Project in the southwestern portion of NC.

Chairman Bertoglio opened the public hearing.

Speaking in favor: Rod Fisher, representing Rocky Mountain Power. Also present from Rocky Mountain Power: Mike Morrissey, Charles Hutchinson, and Mark Johnson

Speaking in opposition: none

Hearing no further comments, Chairman Bertoglio closed the public hearing.

Commissioner Milne moved for approval of the Conditional Use Permit incorporating staffs finding of facts. Commissioner North seconded the motion. Motion carried.

Public Comments:

Chairman Bertoglio opened the floor to Public Comments.

Andrea Boyer (Bar Nunn)

Hearing no comments the floor was closed.

Commissioner Comments:

Chairman Bertoglio opened the floor to Commissioner Comments.

Hearing no further comments the floor was closed.

Adjournment:

There being no further business to come before the Board of Commissioners, Chairman Bertoglio adjourned the meeting at 6:04 p.m.

BOARD OF NATRONA COUNTY COMMISSIONERS

Bertoglio, Chairman

ATTEST:

NATRONA COUNTY CLERK

Tracy Good, Chief Deputy

Newspaper listing for Bills 12/30/2020 through 1/12/2021

111 vendors listed

Total: \$ 2,987,129.51

12-24 CLUB INC \$2815.33	JORDAN VALLEY DERMATOLOGY \$180.35
71 CONSTRUCTION \$232861.51	KAUFMAN, JAHNA K \$400.00
AFLAC PREMIUM HOLDING \$2864.25	KIESTER, JILL \$88.50
AGRICULTURE DEPARTMENT \$11248.00	KLINE, SHAD W DBA GARAGE DOOR DUDES \$80.00
AIRGAS USA \$711.87	LIFETIME HEALTH & FITNESS \$749.10
ALCOHOL & DRUG TESTING \$1828.75	LINCARE INC \$88.95
ALLIANT INS SVCS INC \$20649.00	MIXER, WILLIAM G DBA WG3 \$250.00
ANCHOR ELECTRIC \$3700.00	MOORE, CHRISTOPHER dba PRINTWORKS \$925.85
ANIXTER \$7.60	NAPA AUTO PARTS \$221.50
ASSESSOR \$55467.07	NC EMPLOYEE \$343665.13
ATLAS OFFICE PROD \$416.53	NC TREASURER \$328477.34
AXIS FORENSIC TOXICOLOGY \$239.00	NMS LABS/NATIONAL MEDICAL SVCS \$140.00
B & B RUBBER STAMP SHOP \$30.95	NORCO SEATTLE \$3427.41
BENNETT, THOMAS L MD \$3600.00	ON THE HOOK \$5600.00
BUSTARD'S FUNERAL HOME INC \$1000.00	ORCHARD TRUST \$8835.92
CA STATE DISBURSEMENT \$378.00	OUTPATIENT RADIOLOGY \$344.79
CAPITAL BUSINESS SYS \$784.18	POSTMASTER \$560.00
CAPITAL BUSINESS SYS INC \$389.61	RMP \$3086.73
CASPER AREA TRANSPORTATION COALITION/THE BUS \$100.00	ROAD & BRIDGE - LAKE \$7933.20
CASPER TIRE INC \$2342.90	ROAD & BRIDGE/ADMINISTRATION \$76258.11
CENTURYLINK \$13976.91	ROAD & BRIDGE/PARKS DEPT \$18397.42
CHILD SUPPORT ENFORCEMENT \$60731.05	ROAD & BRIDGE/VEHICLE SVC \$19120.21
CIVICPLUS \$5794.00	SECRETARY OF STATE \$30.00
CLERK OF COURT/ADMINISTRATION \$49532.57	SHAMROCK FOODS CO \$10684.04
CLERK OF DISTRICT COURT \$3295.94	SHERIFF/ADMINISTRATION \$300093.57
CLERK/ADMINISTRATION \$67670.08	SHERIFF/COURTHOUSE SECURITY \$81272.11
COASTAL CHEMICAL CO \$1179.98	SHERIFF/EMERGENCY MANAGEMENT \$11610.08
COCA-COLA BOTTLING CO \$117.25	SHERIFF/NEW JAIL \$490116.65
COLONIAL LIFE & ACCIDENT INS \$73.47	SIX ROBBLEES' INC \$200.34
COMMISSION/ADMINISTRATION \$10416.65	SOUTHLAND MEDICAL \$109.07
COMMISSION/COUNTY ATTORNEY \$31060.34	SPECTRUM \$491.03
COMMISSION/COUNTY DEVELOPMENT \$47596.45	STATELINE NO. 7 ARCHITECTS \$10590.00
COMMISSIONER/ HR \$7999.99	STEPHENS - PECK INC \$300.00
COMMISSIONERS/MAINT. SALARIES \$30109.40	STOTZ EQUIPT \$551.78
COMMUNICATION TECHNOLOGIES INC \$103.00	SUMMIT ELECTRIC \$9087.91
CONCORDANCE HEALTHCARE SOLUTIONS \$667.39	SUTHERLANDS \$543.11
CORONER \$20559.98	THE MASTER'S TOUCH \$1050.00
COWBOY CHEMICAL \$337.25	TREASURER \$55489.50
CST \$2378.25	UNITED WAY OF NC \$80.00
DESIGN PD AGENCY 360 \$2997.00	UNIVERSITY OF WY/COLL OF AG BUS. \$9314.50
DRUG COURT \$18600.50	US FOODS \$2290.59
DRUG TESTING SVCS NC \$232.00	VERIZON \$2589.70
DUNCAN-MALONE, HEATHER \$4830.00	VITAL RECORDS CONTROL (VRC) \$76.13
EAGLE UNIFORM & SUPPLY CO \$791.06	WALK-N-ROLL \$938.96
EMERGENCY MEDICAL PHYSICIANS \$2007.00	WASHINGTON NATIONAL INS \$2617.37
FEDERAL EXPRESS \$100.58	WLC ENGINEERING \$8912.49
FERGUSON ENT #109 \$150.77	WORTHINGTON, LENHART & CARPENTER, \$120.00
GRAINGER \$324.49	WSFP WESTERN STATES FIRE PROT. DBA \$1080.00
GREINER FORD OF CASPER \$270.39	WY CHILD SUPPORT STATE DISBURSEMENT UNIT \$685.00
HAASS CONSTRUCTION CO INC \$135863.91	WY DEPT OF WORKFORCE SVCS \$2103.35
HEALTHSMART BENEFIT SOL \$928.00	WY DEPT. OF WORKFORCE SVC \$15465.06
HIGH PLAINS POWER INC \$346.68	WY MACHINERY CO \$9110.23
HOWARD SUPPLY CO \$911.85	WY RETIREMENT SYS \$236441.10
ICMA RETIREMENT TRUST - 457 \$155.00	WYDOT-FINANCIAL SVCS \$723.28
INFORMATION TECHNOLOGY \$39988.32	

RESOLUTION NO. 02 -21

A RESOLUTION APPROVING WYOMING DOWNS, LLC TO CONDUCT PARI MUTUEL WAGERING ON LIVE HORSE RACING, HISTORIC HORSE RACING, AND SIMULCAST EVENTS WITHIN NATRONA COUNTY, WYOMING AND SPECIFICALLY AT BEACON CLUB, 4100 W. YELLOWSTONE HWY.MILLS, WYOMING 82644

WHEREAS, The Wyoming State Legislature passed and the Governor of the State of Wyoming signed into law changes to Wyoming Statutes. Title 11, Chapter 25, to permit pari-mutuel wagering on historic races (see Laws of Wyoming, 2013, Ch.75); and,

WHEREAS, the Wyoming Gaming Commission (formerly known as the Wyoming Pari-Mutuel Commission), has adopted rules that were filed with the Secretary of State on December 18, 2013 regulating pari-mutuel wagering on simulcast events, including historic races; and,

WHEREAS, Wyoming Downs, LLC, currently holds the necessary and appropriate permits issued by the Wyoming Gaming Commission to operate simulcasting facilities in the State of Wyoming; and,

WHEREAS, Wyoming Downs, LLC, desires to expand its operations in Natrona County to include pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events at the Beacon Club within Natrona County.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF NATRONA WYOMING: That, pursuant to Wyo. Stat. 11-25-102(a)(vii)(B), the Natrona County Board of Commissioners approves Wyoming Downs, LLC to conduct Pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events at the Beacon Club within Natrona County.

DATED this 19th day of January 2020.

THE BOARD OF COUNTY COMMISSIONERS
NATRONA COUNTY, WYOMING

ATTEST:

Paul Bertoglio, Chairman

Tracy Good, County Clerk

**Memorandum of Understanding
for Trail Master Planning Services Funding
Natrona County and Natrona County Travel & Tourism Council**

1. **Parties.** The parties to this Memorandum of Understanding ("MOU") are Natrona County ("County") and Natrona County Travel & Tourism Council, d/b/a Visit Casper, a Wyoming joint powers board. ("Visit Casper"). The parties' respective contact information is:

Natrona County
200 N Center, Suite 115
Casper, WY 82601
307-235-9202
Fax: 307-235-9486

Natrona County Travel & Tourism Council
d/b/a Visit Casper
139 West 2nd Street, Suite 1B
Casper, WY 82601
307-234-5362

2. **Recitations.**

- A. Visit Casper is an organization committed to promoting and expanding tourism within Natrona County.
- B. Visit Casper recognizes that access to outdoor recreation, specifically on Casper Mountain, is key to tourism within Natrona County.
- C. The County owns and operates a system of parks and trails on Casper Mountain and has engaged Kay-Linn Enterprises, LLC ("Kay-Linn") to assist in developing a trail master plan for Casper Mountain.
- D. Visit Casper recognizes the importance of trail master planning and is ready, willing and able to provide funding for these services.

3. **Purpose of the Agreement.** This Agreement sets forth the parties' responsibilities regarding trail master planning on Casper Mountain. In consideration of the mutual provisions herein, the parties agree as follows:

A. **County agrees to:**

County shall:

- i. Engage Kay-Linn to assist in the preparation of a trail use master plan for Casper Mountain.
- ii. Agree to pay all fees to Kay-Linn which are incurred during the planning process. County estimates that the total cost for these services will be \$41,040.00.
- iii. Upon completion, notify Visit Casper that the project has been completed, provide Visit Casper a copy of the plan and submit an invoice for the fees incurred.

B. **Visit Casper agrees to:**

1. Pay County for costs incurred in retaining Kay-Linn to provide trail master planning services. The total amount payable shall not exceed \$41,040.00.

4. **Effective Date and Term of Agreement.** This MOU is effective upon the date of the last required signature and shall terminate upon payment to the County. The work shall occur in 2021.

5. **General Provisions.**

- A. **Agreement Extension and Renewal.** Neither party has a right to extension or renewal of this Agreement.
- B. **Amendments.** Any changes to this Agreement shall be in writing signed and dated by all parties.
- C. **Assignment.** No party shall assign or transfer any right or delegate any responsibility of this Agreement without prior written consent of the other party.
- D. **Notices.** A party shall give notice to the other party by regular mail, facsimile, or personal delivery at the respective address given in this Agreement.
- E. **Audit / Access to Records.** Both parties shall promptly cooperate with any auditor authorized by the other party to perform an audit involving this Agreement.
- F. **Related Services.** Either party may enter other Agreements and/or contracts for services related to this Agreement. The other party shall promptly cooperate with such third parties.
- G. **Applicable Law and Venue.** The laws of the State of Wyoming shall govern the interpretation and enforcement of this Agreement. The courts in the State of Wyoming shall have jurisdiction over this Agreement and the parties. A court in Natrona County, Wyoming shall be the proper venue for any legal action involving this Agreement.
- H. **Governmental Immunity.** Neither party waives and specifically retains any and all immunity provided by law, including, but not limited to, immunity provided by the Wyoming Governmental Claims Act, Wyo. Stat. §§ 1-39-101, et. seq.
- I. **Third Party Beneficiary.** The parties do not intend this Agreement to create any third party beneficiary.
- J. **Entire Agreement.** This document, consisting of 3 pages, , contains the entire Agreement between the parties regarding a trails master plan for Casper Mountain.

K. **Severability.** If any portion of this Agreement is determined by a court with jurisdiction to be illegal or unenforceable, the remainder of this Agreement shall remain in effect, and either party may renegotiate the term(s) affected by the severance.

L. **Signatures.** Each party signing below is authorized to sign this Agreement on behalf of its entity.

NATRONA COUNTY
BOARD OF COUNTY COMMISSIONERS

NATRONA COUNTY TRAVEL & TOURISM
COUNCIL
D/B/A VISIT CASPER

Chair

Date



Signature

1/11/2021

Date

BROOK KAUFMAN

Printed Name

CEO

Title

ATTEST:

County Clerk

Date

Approved as to form
County Legal Department